

PROCEEDINGS: HOLSTEIN CITY COUNCIL • FEB. 6 MINUTES & CLAIMS • JANUARY REVENUE

**Holstein City Council
Regular Meeting – City Hall
Monday, Feb. 6, 2023**

**5:30 p.m.
MINUTES
Call to Order**

The Feb. 6, 2023, Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Stevenson, Wiese, and Voss.

Approval of Agenda

Motion by Wiese, second by Schimmer to approve the agenda. Ayes: All. Motion carried.

Consent Agenda

Motion by Regennitter, second by Stevenson to approve the consent agenda which included the following:

A. Minutes of Jan. 3, 2023, Regular Council Meeting, Jan. 16, Jan. 30, 2023 Budget Work session

B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report

C. Claims

Ayes: All. Motion carried.

Department Reports:

Mayor Report

Mayor Breyfogle reported on meetings attended in December.

Public Works Report

Director Niemeier updated Council on public works. Much of their work has been plowing and moving snow. He also reported that the pump and well pipe was replaced in Well #1.

Parks and Recreation Report

Director Schmunk provided his report on current activities at the Community Center.

Taxi Report

January report was 151 rides, 458 stops, 20 days of driving.

Library Report

The library had to replace the furnace in January. They had the carpets cleaned and new signage has been hung. Feb. 20 at 4:30 p.m. will bring a virtual zoo event on African Penguins. Contact library

for zoom link.

Administrator Report

Pudenz provided her January report to the council. It included potential legislation at the state level that will affect this year's budget.

BUSINESS

Tom Grafft - ISG

1. Review the final WWTP Preliminary Engineering Report for IDNR Submittal

Motion by Schimmer, second by Regennitter to approve the report as presented by Grafft. Roll Call Vote: Schimmer, aye; Stevenson, aye; Voss, aye; Wiese, aye; Regennitter, aye. Motion Carried. A full copy of the report is available for viewing at City Hall.

2. Consider design contract from ISG for WWTP Improvement Project

Motion by Voss, second by Wiese to approve contract as presented by Grafft. Roll Call Vote: Stevenson, aye; Voss, aye; Wiese, aye; Regennitter, aye; Schimmer, aye. Motion Carried.

Travis Squires – Piper Sandler-Discussion on City Finances/Planning for future projects

An overview of the cities finances and current debt was provided by Squires. He explained different financing options for various projects including the new wastewater treatment plant.

Consideration of Change Order 12 – Christiansen Construction

Motion by Voss, second by Schimmer to approve change order 12 that includes adding a GFCL to load side of the feature pump in the mechanical room of the aquatic center. Roll Call Vote: Voss, aye; Wiese, aye; Regennitter, aye; Stevenson, aye; Schimmer, aye. Motion Carried.

Resolution 2023-07 – A Resolution in support of application to the Ida County Betterment Foundation for the purchase and installation

of a new gym floor at Lohff Schumann Community Center

Motion by Regennitter, second by Stevenson to approve Resolution 2023-07. Estimated cost of the new gym floor is approximately \$66,560. Roll Call Vote: Regennitter, aye; Schimmer, aye; Stevenson, aye; Voss, aye; Wiese, absent. Motion Carried

Budget Work Session

Council spent the rest of the meeting in general budget discussion.

Adjourn

Motion by Regennitter, second by Stevenson to adjourn. Ayes, All. Motion Carried. Meeting adjourned at 7:29 p.m.

Kathy Breyfogle, Mayor

ATTEST:

Theresa Pudenz, City Administrator

**City of Holstein Claims
01/05/2023 To 02/07/2023**

A & A Food & Fuel LLC.....	
Fuel Expense.....	819.23
AgState - Cherokee.....	
Vehicle Expense.....	1,587.64
Albers Dennis	
Reimb Self Ins.....	484.27
Alliance Connect.....	
Web Hosting.....	8.99
Baker & Taylor Entertainment.....	
Books.....	385.74
Bank of America.....	
Operating/Bldg Mant/Vt Lift St.....	392.03
Bomgaars ...Vacuum-Shop...161.99	
Buck's Garage.....	
Tractor Tires - Streets.....	155.00
Buena Vista Reg Med Center.....	
Paramedic Assist Dos11/14/22.....	100.00
Builders Sharpening & Serv.....	
Utility Frame.....	202.11
Burk Drew.....Ref 4 Bb.....	105.00
Burk Kyle.....Ref 4 Bb.....	105.00
Casey's Business Mastercard.....	
Fuel Expense.....	38.20
Central Lock Security.....	
Camera Repair.....	60.00
Cherokee Regional Medical Cntr....	
Paramedic Assist Dos12/06/22.....	155.00

Chesterman Co.....	
Concessions.....	56.00
DBA Cosgrove Law Firm.....	
Legal Services.....	660.75
Delta Dental of Iowa.....	
Dental Ins.....	8.00
Demco Office Supplies...289.50	
Dollar General-Regions 410526....	
Supplies.....	35.00
Downing Amanda.....	
Self Ins FSA Reimb.....	93.97
Emergency Medical Products.....	
Ambulance Supplies.....	449.85
Feldfire.....	
Fire Extinguisher - Fire Dept...621.26	
Foundation Analytical Lab.....	
Sewer Testing.....	126.00
Fraser Billy.....	
Fire Chief Admin Stipend.....	40.00
Frontier Communications.....	
Telephone.....	1,034.11
Fuller Digital Solutions.....	
Ridge View Video Booster...310.00	
GIS Benefits.....	
Life Insurance.....	68.84
Goettsch Isaac... Ref 7 Bb...105.00	
Gordon Flesch Co Inc.....	
Office Supplies.....	200.25
GPM Environmental Solutions.....	
Annual Flow Meter Calibration.....	
Alliance Connect.....	558.00
Harriman, Cade.. Ref 7 Bb... 105.00	
Hawthorne, Mike.....	
Amb Coordinator/Admin Stipend....	20.00
Holstein Cemetery Assn.....	
FY23 Cemetery Support...4,500.00	
Holstein Chamber Commerce.....	
2023 Member Dues.....	200.00
Holstein Electric Ltd.....	
City Hall - Garage Door Switch.....	595.23
DBA Holstein Sanitation Inc.....	
Jan. 2023 Refuese Contract.....	
.....	11,105.95
Holstein Super Market.....	
Operating Supplies.....	50.05
Hundertmark Clg Systems.....	
Power Washer Repair.....	158.97
Hydraulic Sales & Service.....	
Maintainer Repair.....	295.14
Iowa Dept Revenue.....	
Sales Tax.....	3,441.94
IMWCA.....	

Install 7 22/23 Work Comp... 638.00	
Iowa Firefighters Assoc.....	
Dept Membership - 22 Members....	374.00
IMFOA.....	
2023 Member Dues.....	50.00
Iowa One Call.....	
Dec. 2022 Locates.....	5.40
IPERS..... IPERS.....	5,172.07
IRS - FED/FICA Taxes.....	
FED/FICA Tax.....	11,459.03
Jochims Cole.... Ref 3 Bb.....	75.00
Julius Cleaners.....	
Rug Svc City Hall.....	27.50
Loof Jim.....	
Garage Door Supplies/Labor.....	
.....	1,627.95
Matheson Tri-Gas Inc.....	
Medical Oxygen.....	141.04
Storey Kenworthy/Matt Parrott.....	
Utility Bills-Blank.....	378.30
Micromarketing Associates.....	
Audiobook.....	40.00
Mid-America Publishing.....	
Legal-Jan. 3/23 Minutes w/Claims..	603.55
MidAmerican Energy Co.....	
Utilities.....	6,740.83
Motor Parts Sales.... Fire....	360.03
Nelson Dale.....	
Comm Ctr Snow Removal...250.00	
Niemeier Scott- HSA.....	
HSA- Pre-Tax.....	150.00
Northside Tire Inc.....	
Skidloader Tires.....	1,597.08
NW Rural Electric Co.....	
Utilities.....	3,158.41
NW Iowa League Cities.....	
Jan. Meeting Registration.....	20.00
One Office Solution.....	
Office Supplies-Desk.....	637.67
Plunkett's Pest Control.....	
Pest Control Comm Ctr.....	52.30
Quality Pump & Control.....	
VT Lift Station.....	1,865.50
Quick Med Claims.....	
Amb Claims Filing Fees...1,318.20	
Ramaker & Associates Inc....23/24	
Esims Hosting - Cemetery.2750.00	
Reynolds Urban Design... Kofmehl	
Bldg - Catalist Grant.....	800.00
Sargent Drilling.... Water Plant Well	
Pump Repair.....	60578.00
Schoon Const & Excavating.....	

Kofmehl Bldg-Sewer Camera.....	
260.00	
Secure Shred Solutions....Jan2023	
Shred Services.....	52.00
Shimmering-Cory & Iowa Codifica..	
Online Code Web Hosting...450.00	
SJE Rhombus.....	
Water Plant Control Rpr Jan. 22....	
.....	1,315.00
Stevenson Hardware.....	
Supplies.....	698.60
Terracon Consultants Inc.....	
Asbestos Plm Bulk Sampling.....	
.....	900.00
Todd Carter....Ref 4 Bb.....	105.00
Todd Emily.....	
Self Ins FSA Reimb.....	115.48
UMB Bank.....	
Bond Admin Fee UR#5.....	600.00
Usps UB Postage Feb....310.45	
Verizon Wireless.....	
Amb Phone.....	157.43
Counsel..... Copier.....	35.87
Vision Service Plan.. Vision.....	8.36
Wellmark.....	
Health Ins Ben.....	4,334.57
Accounts Payable Total.....	140,101.63
Invoices: Paid.....	31,558.32
Invoices: Scheduled.....	108,543.31
General.....	43,702.73
Road Use Tax.....	11,378.68
Employee Benefits.....	1,371.72
Debt Service.....	600.00
Water.....	72,828.56
Sewer.....	10,219.94
Total Funds.....	140,101.63
City of Holstein Revenues	
January, 2023	
General Total.....	37,147.79
Road Use Tax Total.....	14,866.04
Employee Benefits Total.....	611.23
Emergency Fund Total.....	142.69
Lost Total.....	14,868.45
Debt Service Total.....	1,492.00
Water Total.....	24,500.94
Cap Projects Water Total...5,962.72	
Sewer Total.....	20,098.07
Sw Sinking/Cap.projects Total.....	
.....	7,890.95
Storm Water Utility Total...2,396.08	
Total Revenue By Fund.....	129,976.96