

PROCEEDINGS: HOLSTEIN CITY COUNCIL OCT. 3 MINUTES

HOLSTEIN CITY COUNCIL REGULAR MEETING CITY HALL TUESDAY, OCT. 3, 2022 5:30 p.m. MINUTES Call to Order

The Oct. 3, 2022 Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Stevenson, Wiese, and Voss.

Approval of Agenda

Motion by Regennitter, second by Wiese to approve the agenda. Ayes, all. Motion Carried.

Consent Agenda

Motion by Stevenson second by Schimmer to approve the consent agenda which included the following:

A. Minutes of Sept. 6, 2022 Regular Council Meetings.

B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report, Reconciliation.

Report

C. Renew Class C Beer Permit and Sunday Sales Permit – A & A Food & Fuel, LLC; Class C Beer and Sunday Sales Permit – Holstein Super Market; and Class C Liquor and Sunday Sales Permit – Backdraft Bar and Grill.

D. Approval of Claims removing the invoice for Wiese Construction from the claim list.

Ayes, all. Motion Carried
Departmental Reports:

Sheriff Report

Sheriff Harriman was not present for report.

Mayor Report

Mayor Breyfogle reported on meetings attended in September.

Public Works Report

Director Niemeier reported storm sewer grate located at corner of HWY 59 and 2nd Street by Cosgrove Law Firm had been replaced.

The high service pump at the water plant was replaced.

Pete's Tree Service checked several ash trees that will require removal over the next few years.

Discussed with council purchasing a set of forks for the pay loader with an estimated cost of \$10,000.

Street patching has been done on Kastner Dr. and other various places.

Community Center Report

There are 257 active memberships. Football season is underway. Holstein will host an additional weekend on 10/15.

Basketball registrations are out and due on Oct. 21.

Working on final recommendation for rec software.

Halloween dance is scheduled for October 28 for 5th-8th grade.

Cookie walk preparation is under way, seeking vendors ahead of our 12/3 date.

Taxi Report

July report included 188 rides, 583 stops, and 21 days of driving.

Library Report

The library board discussed a new rack card design to advertise the library. Library exterior painting is still ongoing.

The Pokémon Party was huge success with 26 attendees.

Nocturnal Creatures with Ida County Conservation on Oct. 6 at 4:30 p.m. and on Oct. 10 at 6 p.m.

The library will be virtually hosting Iowa author Heather Gudenkauf with a brief reading and Q&A time.

Library staff will be handing out free books on Oct. 31, 2022 at the library. Picture, beginning reader, and chapter books will be available.

Administrator Report

1 building permit was issued in September.

The issue with the State Electrical Board and the equipotential bonding for the Aquatic Center is still pending.

The City is waiting for SCE excavation to finish removing the concrete and clean-up at 125 N. Main. They are currently finishing the HWY 59 project in Cherokee and schedule to be in Holstein after.

Linda Brodersen has requested voluntary annexation into Holstein City limits on property she owns at 200 Kinderlane to utilize City utilities.

Director Niemeier and Administrator Pudenz met with Chris Dodd, Assistant General Manager of Evertek about locating a hut at the water plant lot for their fiber project. Pudenz to have City Attorney Cosgrove write an agreement for use. Evertek's grant is for the rural areas of Holstein but as fiber is ran those in City limits along the fiber path will have an

opportunity to connect if they want.

BUSINESS

Recommendation of Personnel Committee for Deputy/Utility Billing Clerk Position.

Motion by Schimmer, second by Regennitter to approve the appointment of Amanda Downing to the position of Deputy/Utility Billing Clerk with a starting wage of \$19.00/hr. Aye, All. Motion Carried.

Consideration of Engagement Letter with John Danos, Bond Attorney for 2022-2025 SFR Sewer System Improvement Project

Motion by Wiese, second by Stevenson to approve the Engagement Letter with John Danos, Bond Attorney for 2022-2023 SRF Sewer System Project. Ayes, all. Motion Carried.

Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement

Mayor Breyfogle opened the public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement at 6:13 p.m. There were no comments either oral or written from the public or received by Council. Mayor Breyfogle entertained a motion to close the public hearing. Motion by Voss, second by Schimmer to close the public hearing. All voting aye, motion carried. Public hearing closed at 6:14 p.m.

Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$570,000 Sewer Revenue Loan and disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).

Motion by Regennitter, second by Schimmer to approve Resolution 2022-32 to enter into a loan agreement with the Iowa Finance Authority in the principal amount not to exceed \$570,000 to provide funds to pay the costs, to that extent, of planning and designing the Project. Roll Call Vote: Regennitter, aye; Stevenson, aye; Schimmer, aye; Voss, aye; Wiese, aye. Motion Carried.

Consideration of New Ambulance Purchase

Motion by Stevenson, second by Jameson to approve the ordering and purchase of a new

2023/2024 Braun Chief XL, Ford F-550 4x4 Diesel Ambulance. Cost is estimated at \$382,670. Funds for purchase will be from the Ambulance General Fund Revolving Account with the balance being paid by the Holstein Fire and Ambulance Association. Roll Call Vote: Stevenson, aye; Wiese, aye; Schimmer, aye; Voss, aye; Regennitter, abstain. Motion Carried.

First Reading:

Ordinance 226, Floodplain Management Ordinance

Motion by Wiese, second by Schimmer to approve the first reading of Ordinance 226, Floodplain Management. Roll Call Vote: Wiese, aye; Schimmer, aye; Voss, aye; Regennitter, aye; Stevenson, aye. Motion Carried.

Consideration of Purchase of new Holiday Lights

Motion by Regennitter, second by Stevenson to approve the joint purchase with Holstein Chamber of Commerce for 24 new holiday lights. The estimated cost is \$11,000. The Chamber received an Ida County Betterment grant for \$7,500.00 to go towards the purchase. The Holstein Development Authority and Chamber plan to provide funds for the purchase as well. Ayes, all. Motion Carried.

Discussion on update to Ordinance with Legislative Changes for ATV

Council held a discussion on an update to the City's ATV ordinance in accordance with the State Law changes and possible additional language.

Discussion on Community Center Locker Rooms

Council discussed ISG's (Tom Grafft and Bob Mickelson) findings of the Community Center Locker Rooms and Sauna area.

Discussion on Capital Improvement Plan Update

Council discussed the update of Capital Improvement Plan that ISG is working on.

Adjourn

Motion by Regennitter, second by Stevenson to adjourn. Ayes, All. Motion Carried.

Meeting adjourned at 6:51 p.m.

Kathy Breyfogle, Mayor

ATTEST:

Theresa Pudenz

City Administrator