

**PROCEEDINGS:
IDA COUNTY BOS • NOV. 28 MINUTES**

**Ida Grove, Iowa
Nov. 28, 2023**

The Board of Supervisors convened in adjourned session, members present Chair Creston Schubert, Devlun Whiteing, and Raymond Drey.

The minutes of the meeting held Nov. 21, 2023, were read, and approved.

Corey Trucke, Deputy Sheriff/County EMS Director was present. The Board gave their solution to a personnel matter. Alexa from Global Life was present and gave a presentation on products that their company has to offer for County Employees for Supplemental Insurances. The Board thanked her for her time, but for now we have our benefits/supplemental insurances through ISAC.

County Engineer Jeff Williams stated that D50 culvert replacement at/near the Woodbury Co. line had been completed and the road was reopened. He shared that M25 and M15 projects are in progress. Williams asked about the post engineers survey recommendations for IDNR at the landfill and items that need to be addressed and if his crew needs to make the updates. The Board agreed Roads would be billing their time to the Post Closure Landfill Fund. Williams and Conservation Director Zach Hall have been discussing a joint project for CCRA for shoreline work in front of the cabin area. Hall is working on a grant proposal and Secondary Roads will assist by hauling necessary rock/materials into the area. Supervisors agreed and the two directors will continue to move the project forward.

Zach Hall, Conservation Director, presented to the Board information and the request by the Conservation Board to help get broadband connectivity and Wi-Fi to CCRA. Hall would seek funding for the project but would also need matching funds to qualify for the outside funding. The Supervisors requested Hall to continue forward and to put together information and re-

present to the Board.

Beginning at 10:32 a.m. with Ed Sohm present, the Board went into closed session per Iowa Code 21.5(i), roll call vote: Schubert-aye, Drey-aye and Whiteing-aye. The closed session ended at 11:03 a.m. with the following roll call: Schubert-aye, Drey-aye and Whiteing-aye.

Bob Anderson, Architect by Design shared information on the process of structural soundness to the Old Courthouse for renovation purposes. Whiteing moved and Drey seconded the motion to amend the agenda to include a proposal from TNT Tuckpointing and Building Restoration, LLC to drill holes and determine the condition for repairing the brick in the building at the cost of \$2,500. Whiteing moved and Drey seconded the motion to approve the proposal and for the Chair to sign. Both motions carried, all voting Aye.

Anderson presented a proposal from L&L Builders for pulling areas, determined by the drilling study to verify the condition of walls on all 3 floors of the "old courthouse" building. Whiteing moved and Schubert seconded the motion to amend agenda, all voting Aye. They reviewed and discussed the bid with L&L Builders in the amount of \$13,523.00. The Board chose to find a local contractor willing to do so at a more reasonable price.

Drey moved and Whiteing seconded, to approve Chairman Schubert signing the AIA Document B105-2017 between them and Architect by Design, Bob Anderson. Motion carried all voting Aye.

Whiteing moved and Drey seconded the motion to approve payment to Steve Rees – Pest Control Specialists, LLC as he has completed the bat remediation process in the amount of \$8,360. Motion carried, all voting Aye

The ROI Energy proposal for replacement with LED Lighting for a MidAmerican incentive program, including the Sheriff's Department and the cells, was reviewed. The project will cost \$71,152. ROI will

be reimbursed directly by MidAmerican Energy the incentive amount of \$35,840, leaving the remaining \$35,312 due from Ida County. Whiteing moved and Drey seconded the motion, it carried all voting Aye.

Drey moved and Whiteing seconded the motion to approve Deputy Andrew Miller's 2nd half of his hiring bonus of \$2,500, as he has completed his probationary period. Motion carried, all voting Aye.

A bid from C&B Operations for a BUC10595 Mulcher control system for the courthouse mower was received. Drey moved and Whiteing seconded the motion to approve the purchase in the amount of \$447.26. Motion carried, all voting Aye.

The 2024/2025 Holiday dates for Ida County Personnel were reviewed. Whiteing moved and Drey seconded a motion, for the following holidays to be approved and observed by Ida County Personnel Offices in the Courthouse, Engineers Offices and Landfill. Offices will be closed: Monday, Feb. 19 – President's Day; Monday, May 27 – Memorial Day; Thursday, July 4 – Independence Day; Monday, Sept. 2 – Labor Day; Monday, Nov. 11 – Veteran's Day; Thursday and Friday, Nov. 28 & 29 – Thanksgiving; Wednesday and Thursday, Dec. 25 & 26 – Christmas; and Wednesday, Jan. 1, 2025 – New Year's Day. Motion carried all voting Aye.

The following claims were approved: Employers Modern Life Co. \$192.60; Self-funding \$5,298.66; BCBS Medical Insurance Premium \$46,126.98; and Delta Dental in the amount of \$2,309.07. Correspondence was reviewed.

There being no further business, the Board adjourned to meet again at 9 a.m., Tuesday, Dec. 12, 2023, or on call of the Chair.

*/s/ Charlys A. Folk
Auditor
/s/ Creston Schubert
Chair*

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**PROCEEDINGS:
HOLSTEIN CITY COUNCIL • DEC. 4 MINUTES / CLAIMS / REVENUE**

Monday, Dec. 4, 2023

The regular council meeting for the City of Holstein was held Monday, Dec. 4, 2023, in city hall. Mayor Kathy Breyfogle called the meeting to order at 5:30 p.m. The pledge of allegiance given by all present. Mayor did a councilmember roll call vote as follows: Terri Schimmer, Christine Wiese, Jamison Voss and Rod Regennitter. Absent: Bonnie Stevenson.

A motion made by Wiese, seconded by Regennitter to approve the agenda. Voice vote: Ayes: All. Motion carried.

A motion made by Regennitter, seconded by Wiese to approve the consent agenda including minutes from Nov. 6, 2023, council meeting, treasurer's report, balance sheet, revenue & expenses, budget, and wage reports. Voice vote: Ayes: All. Motion carried.

There were no citizens present for the citizen's forum.

The Mayor, Public Works, Community Center, Taxi, Library, Interim Administrator and Personnel gave departmental reports.

Resolution 2023-31 Approving the Appointment of Tamara Nuckolls as City Administrator motioned by Schimmer, seconded by Voss. Roll call vote: Regennitter, Schimmer, Voss, and Wiese all ayes. Stevenson absent. Motion carried.

Resolution 2023-32 Setting Salary for newly appointed City Administrator for FY 2023-24 & Authorizing City Administrator to Draw Payroll motioned by Regennitter and seconded by Schimmer. Roll call vote:

Regennitter, Schimmer, Voss, and Wiese all ayes. Stevenson absent. Motion carried.

Request from Mid-America Publishing to be designated as the official newspaper for the city of Holstein FY 2024 motioned by Wiese, seconded by Regennitter. Roll call vote: Regennitter, Schimmer, Voss, and Wiese all ayes. Stevenson absent. Motion carried.

Daniel Brosamle – 417 Davenport - Possible variance or conditional use permit tabled from November council meeting - discuss use of alley for driveway (he will gravel), tear down old shed & build garage. After discussion with Daniel, motion by Wiese, seconded by Regennitter to approve driveway in alley behind house pending approval of conditional use permit and building permit. Voice vote: All ayes. Motion carried.

Resolution 2023-33 Set Time & Place of Public Hearing for IDNR Environmental Information Document for the Wastewater System Improvements motioned by Regennitter, seconded by Voss. Roll call vote: Regennitter, Schimmer, Voss, and Wiese all ayes. Stevenson absent. Motion carried.

OTHER BUSINESS – 2024 Council calendar with special notice of date for January will be Jan. 8, 2024.

Administrator Interim reported the following claims and revenues for November 2023 that were approved for payment in the consent agenda:

A & A Food & Fuel LLC.....

Vehicle Exp.....	528.80
AC & R Specialists	
HVAC Repair Comm Ctr....	4,375.49
ACCO Unlimited Corp	
Chlorinating Concentrate.....	643.80
Aflac..... Aflac Pre-Tax.....	307.68
Alliance Connect.....	
Web Hosting	8.99
Alpha Wireless Comm Co	
FCC License Renewal WNFJ488	150.00
Baker & Taylor Entertainment.....	
Books Library.....	602.18
Barry Motor Co	
2018 Pu Oil Chg	123.95
Bomgaars	
Fish Tape 65' Steel	37.99
Cherokee Regional Medical Cntr....	
CPR Trng Comm Ctr	43.50
Core & Main.....	
Abandoned Corp Cap.....	1,055.89
DBA Cosgrove Law Firm	
Legal Services.....	16,306.25
Delta Dental of Iowa	
Dental Ins	74.68
DEMCO	
Office Supplies Library	84.26
Dollar General-Regions 410526.....	
Operating Rec & City	117.64
Ellis Shelby.....	
Amb Coordinator Admin Fee	250.00
Fast Lane Motor Parts LLC	
Degreaser/Wash/Wax Shop	215.32
Feldfire.....	
Suction Gasket/O Ring	137.21
Foundation Analytical Lab	
Drinking Wa Testing.....	350.00
Fraser, Billy.....	
Fire Chief Admin Stipend.....	200.00
Frontier Communications	
Telephone	2,311.50

Gordon Flesch Co Inc.....	
Office Supplies	450.30
Hach Company .Chlorine. 1,537.80	
Db a Holstein Sanitation Inc	
Refuse Contract Pu	11,943.90
Holstein Super Market	
City Bldg/Main	55.75
Iowa Dept Revenue	
Wet Tax Oct. 2023	4,279.98
IMWCA	
Install #6 Work Comp Prem23-24 ..	
.....	865.00
Iowa One Call	
Oct. One Call Locates	183.80
IPERS.....IPERS	5,420.98
IRS - Fed/Fica Taxes	
Fed/Fica Tax	8,933.00
Julius Cleaners	
Rug Svc City Hall	32.50
Lawson Products Inc.....	
Step Bolt Zinc - 10	134.87
Liberty National.....	
Liberty Nation.....	66.52
Marcus Lumber.....	
12 Vinyl Boards	107.88
Matheson Tri-Gas Inc	
Amb Oxygen.....	149.14
Micromarketing Associates.....	
Audiobook Library.....	47.50
MidAmerican Energy Co.....	
Utilities	3,910.09
Midwest Tape	
Audio Replacement	9.99
Midwest Wheel Companies	
4 Alum Wheel Hiluster Bothside	
.....	980.00
Motor Parts Sales.....	
Copper Spark Plug	3.18
N.E.T. Broadband	
Fiber Optic Support	75,000.00
Niemeier, Scott	
Uniform Allowance.....	79.18
Niemeier, Scott- HSA.....	

HSA- Pre-Tax.....	100.00
NW Rural Electric Co.....	
Utilities	2,211.26
One Office Solution	
Office Supplies	394.63
Overhead Door Co	
Replaced Shop Door/Seals/Cable..	
.....	888.75
McDermott, Pete.....	
3 Trees/2 Davenport/1 Altona.....	
.....	2,100.00
Quick Med Claims	
Amb Claims Filing Fees.....	228.70
Rehab Systems Inc	
Lift Station Cleaning	1,380.00
DBA Schweitz & Sons Carpentry....	
New Steel Door/City Hall Garag.....	
.....	2,000.00
Simmering-Cory & Iowa Codifica....	
2023 WTFAP App Wastewa Project	
.....	700.00
Stevenson Hardware	
Bldg/Main/Supplies/Operating.....	
.....	558.14
Toyne Inc	
Pumper Trk Service	1,371.26
Trionfo Solutions LLC	
Life Insurance	64.48
UMB Bank	
Kies/Benning Land Int ...	38,507.31
USPS.....	
Dec. UB Pstage 2023	286.48
Verizon Wireless.....	
Amb Phone.....	162.63
Visual Edge IT	
Copier Library	34.97
Vision Service Plan	
Vision Ins	15.19
Wellmark. Health Ins Ben ..	4,551.36
Williams, Rick	
CPR Ecards 5 Members	40.00
Western Iowa Tech Comm College	
EMT Trng /5 Amb Personnel	

.....	7,600.00
Accounts Payable Total	205,311.65

Fund Name Summary	
001 General.....	61,317.30
005 Arpa	75,000.00
110 Road Use Tax	9,128.72
112 Employee Benefits.....	902.52
200 Debt Service	38,507.31
600 Water	12,949.48
610 Sewer	7,506.32
Total Funds	205,311.65
General Total	101,707.94
Hotel/Motel Tax Total	25,014.87
Road Use Tax Total	16,614.72
Employee Benefits Total ..	3,080.12
Emergency Fund Total.....	1,160.31
LOST Total.....	21,570.64
TIF UR #5 Total	3,822.13
TIF UR #6a Total	41,651.23
Debt Service Total	17,550.95
Water Total.....	25,832.75
Cap Projects Water Total ..	6,350.61
Sewer Total.....	23,152.12
Sw Sinking/Cap.projects Total	8,557.51
Storm Water Utility Total ..	2,429.34
Total Revenue By Fund	298,495.24

A motion made by Regennitter, seconded by Schimmer to adjourn. Voice vote: Ayes: all. Motion carried. The meeting adjourned at 6:21 p.m.

Kathy Breyfogle, Mayor
ATTEST: Renee' Leonard,
City Administrator Interim

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