

**PUBLIC NOTICE:
CITY OF HOLSTEIN • OCT. REVENUE**

City of Holstein Revenues	2023 October
General Total	272,158.55
Road Use Tax Total	16,851.84
Employee Benefits Total	15,810.75
Emergency Fund Total.....	5,956.08
LOST Total.....	16,234.89
TIF UR #5 Total	41,367.80
TIF UR #6A Total.....	37,376.37
Debt Service Total	71,147.86
Water Total.....	30,539.58
Cap Projects Water Total.....	6,376.53
Sewer Total.....	22,825.17
Sw Sinking/Cap.projects T	8,703.75
Storm Water Utility Total	2,391.93
Revolving Fund Total	23,035.00
Total Revenue By Fund.....	570,776.10

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**PUBLIC NOTICE:
CITY OF HOLSTEIN CLAIMS • 10/05/2023-11/08/2023**

City of Holstein Claims 10/05/2023-11/08/2023787.50	Reimb Main Backup	327.50	ISG		Niemeier, Scott-HSA.....		Dbva Vollmar Motors.....	
A & A Food & Fuel LLC.....		General Traffic Controls.....		Proj 20-24051 Wastewater Imp.....	9,730.00	HSA- Pre-Tax.....	100.00	2018 Chevy Truck Oil Change.....	
Vehicle Expense.....	681.51	Main & Maple Sig Light Control.....	17,525.00	J.P. Cooke Co.....	140.05	NJB Electric LLC		60' Throttle Cable	153.85
A-1 Plumbing & Heating.....		Goetsch, Isaac.....		2024 Dog/Cat Tags 500.....	140.05	Lead T5 Gym Lights	449.68	NW Rural Electric Co.....	
Water Plant Furnace.....	60.00	Ref 3 FB Flag	60.00	Jacobson, Kody.....		Utilities.....	2,045.92	Trionfo Solutions LLC	
ACCO Unlimited Corp		Gordon Flesch Co Inc.....		Ref 1 FB Tackle	50.00	Office Supplies & Equip		Life Insurance.....	53.72
Pump Protector.....	132.68	Helpdesk Supp Agrmnt 2023-2024.....	784.56	Janitor's Closet LTD		Time Cards - 4 Boxes	144.96	United Bank of IA.....	
Aetna Behavioral Health.....		Grainger.....		Janitor Supplies.....	227.26	One Office Solution		16 Bank Deposit Books	194.37
EAP Services.....	26.28	Led Security Light.....	49.16	Jensen, Kinnick.....		Office Supplies	147.60	USPS... 9 Rolls Stamps	912.38
Aflac.....	483.60	Gworks.....		Ref 4 FB Flag	180.00	Patterson Law Firm LLP		Verizon Wireless.....	
Aflac Pre-Tax.....	483.60	2024 Gworks/Fd Ann Sftwre Agmt..	11,149.00	Rug Svc City Hall.....	48.75	1/4 Share Pool Litigation Med	1,238.26	Amb Phone.....	157.63
AgState - Cherokee.....		Delta Dental of Iowa.....	6,160.50	Leuschen, Connie.....		Peterbilt of Sioux City.....		Visual Edge IT Copier.....	35.33
AgState - Cherokee.....		Pool Litigation Process.....	6,160.50	Refund Comm Cntr Membership....	90.00	Dump Truck Inspection.....	491.99	Vision Service Plan.....	
Alliance Connect.....		Dental Ins.....	74.68	North Comm Park Final Payment...		Secure Shred Solutions.....	52.00	Vision Ins.....	15.19
Web Hosting.....	8.99	Denison Drywall Cont Inc.....		Marcus Lumber.....		Secure Shred City.....	52.00	Wellmark.....	
Alpha Wireless Comm Co		Rec Bathroom Remodel	2,612.50	City Hall/Sandshed/Lifstation.....	3,165.91	Stevenson Hardware		Whitmer Luke.....	
Battery Maintenance.....	15.00	Dollar General-Regions 410526.....	94.50	Matheson Tri-Gas Inc.....	141.04	Stevenson Hardware		Ref 1 FB Flag	20.00
Yockey, Amy.....		Operating.....	94.50	Medical Oxygen.....	141.04	Stevenson Hardware		Accounts Payable Total	146,944.23
Rec Golf Cart Vinyl Sign.....	37.00	Ellis, Shelby.....	250.00	McCormick Lawncare.....		Scheels - Southern Hills	138.00	General.....	76,942.37
Baker & Taylor Entertainment.....		Ambulance Coordinator.....	250.00	North Comm Park Final Payment...		Treadmill Repair	138.00	Road Use Tax	27,232.19
Books, Films, Recordings.....	358.87	Foundation Analytical Lab		Motor Parts Sales.....	3,828.36	Employee Benefits.....	1,102.31	Secure Shred Solutions.....	2,612.50
Books, Films, Recordings.....	358.87	Drinking Wat Testing/Influent....	110.50	Bldg/Ground Maint.....	112.86	CC Renovation.....	2,612.50	Water	15,610.63
Bank of America.....		Fraser, Billy.....	200.00	Moivre City of.....		Sewer	13,714.23	Sewer	15,610.63
Prime/Op/White Brd/Post/Conf.....	825.45	Fire Chief Admin Stipend.....	200.00	Oct. 2023 Nuisances.....	2,533.05	Sewer Capital Project.....	9,730.00	Sewer	15,610.63
Barco Municipal Products.....		Fuller Digital Solutions.....		Niemeier, Scott.....	98.28	Total Funds	146,944.23	Whitmer Luke.....	
Street Signs.....	1,053.43	RSS Scrolling/Commercials Yrly ...	2,387.50	Clothing Allowance 2023-24				Ref 1 FB Flag	20.00
Dbva Koenig Portable Toilets.....		G-H CSD/Ridge View CSD.....						Accounts Payable Total	146,944.23
Flag Football Soccer Fields.....	120.00	2023/2024 Yearbook Sponsor.....	115.00					General.....	76,942.37
Bomgaars.....		Gebers, Mary.....						Road Use Tax	27,232.19
Sprayer Pump.....	163.95							Employee Benefits.....	1,102.31
BSN Sports.....								CC Renovation.....	2,612.50
Press Break Youth/Mens BB Jers...								Water	15,610.63

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**PROCEEDINGS:
HOLSTEIN CITY COUNCIL • NOV. 6 MINUTES**

Holstein City Council Regular Meeting Monday, Nov. 6, 2023 5:30 p.m. Holstein City Hall Minutes Call to Order Nov. 6, 2023, Holstein City Council Meeting was called to order by Mayor Kathy Breyfogle at 5:30 p.m. Members present: Terri Schimmer, Bonnie Stevenson, Christine Wiese, Jamison Voss (present by phone at start of business portion), and Rod Regennitter. Employees present: Administrator Interim Renee' Leonard, newly hired Administrator Tammy Nuckolls, Deputy Clerk Amanda Horstman – taking notes, Parks & Rec Director Josh Jensen, Parks & Rec Asst. Director Ashley Kenkel & Public Works Director Scott Niemeier. Citizens present: Marty Gross & Newspaper Ida County Courier representative: Brent Harm. Approval of Agenda Motion by Wiese, second by Schimmer to approve the agenda. Voice vote: Ayes: All. Motion carried. Consent Agenda Motion by Schimmer, second by Wiese to approve the consent agenda which included the following: A. Minutes of Oct. 2, 2023, Regular Council Meeting B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report C. Approve Class C liquor license, Second Wind, indoor & outdoor use D. Approve October 2023 Utility Billing Reconciliation Report E. Approval of claims Voice vote: Ayes: All. Motion carried. CITIZEN FORUM - A time set aside for comments from the public regarding issues not on the agenda. NO action or discussion shall take place at this time on issues brought before the council. Department Reports: Mayor Report Mayor Breyfogle reported on October meetings; there were many personnel committee meetings to discuss and interview candidates for City Administrator. The position was subsequently offered to Tammy Nuckolls from Early, which she accepted, start date Dec. 6, 2023. The mayor attended a property tax informational meeting at assessor's office, EMS/County meeting, and NW REC and Evertek meeting to discuss the ongoing fiber optic project.	Ida County Emergency Services Report Sheriff Harriman was unable to attend council. Public Works Report - Public Works Director Scott Niemeier Scott reported there has not been time to get the street parking lines painted. He did contact another community about renting their sprayer because the one the city owns won't allow the paint to go through. He did not think there would be time to get lines painted this fall due to the number of locates they are doing daily for the fiber optic project in town. He stated only 48 hours are allowed to get the locates done. They primarily mark shut-offs, mains, water, and sewer lines. He checks in with Evertek to see where they are working so the public works dept. can stay ahead of Evertek. On Nov. 6, they were trying to locate a leak. They didn't find it so will try the other side of the street. There has been another leak that was found in town that has dropped the water usage significantly. He said they had recently been digging at the country club and found a leak there. Power Solutions that installed the park cameras will be coming back to finish the conduit and hook up the cameras in the shelter house. They will also look at putting a camera on the west side of the building. Councilmember Terri asked Scott if the city had been given a heads up on the number of locates they would need to do for Evertek. Scott was aware of this and stated that they are fortunate that Evertek is laying line through alleys as much as they can to avoid digging in front yards. He contacted the asphalt company for a quote to repair Kastner Drive but is still waiting to hear back from them. He advised the council the truck has been moved back to January. Parks and Recreation Report / Aquatic Center Report - Parks and Rec Director Josh Jensen 216 active members, 84 24/7 members & 8 new members. Winter Sports – basketball – 90 kids signed up for 3rd-6th grade, has combined with Schaller-Crestland & will get them registered for REC league. REC league games will be played every Saturday in January. REC will host games at the HS in the new gym. Basketball practice started Nov. 6, 2023. Gym floor – new floor is done, lines painted for basketball, volleyball, & 2 pickleball courts. Cookie Walk – Dec. 2 at Legion hall 9 to noon – looking for dona-	tions of homemade baked goods. Administrative – lost membership files off Google Drive, had to do audit & start over but better & updated now. Currently working on implementing new community center software & Ashley & I will be getting training on this soon. Next big project – bathroom-locker room remodel. Target date is spring 2024. Interest has been expressed in saunas. Ashley is getting certified for group fitness training so should have more options for group fitness classes. Taxi Report October rides – 190, stops – 455, driving days – 22. Library Report The Board has approved a quote for 7 new computers from Rick's Computers in Danbury. They hope to have them installed soon. The Board also approved the purchase of a new copier machine with Gordon Flesch Company. The Halloween cookie decorating was attended by 66 people. 101 cookies were decorated. Glow necklaces were passed out for trick-or-treating on Halloween. Nov. 9, CAPS students will be hosting a Smartphone workshop over smartphone basics & Q&A session will follow. The Legion Auxiliary over sponsored three memorial books in memory of JoAnn Friedrichsen, Delores Meyer, and Audrey Schubert. Administrator Interim Report: Administrator Interim Renee' Leonard A reminder was given to vote on Nov. 7 at the community center. Newly hired Administrator Tammy Nuckolls will start Dec. 6 and we are excited to have her on board. Christina Kjar Hanson catalyst grant was given approval to start spending the \$100,000.00 grant funds. Current nuisance lists for were included in the council packets for review. Personnel Committee Report: Personnel committee member Terri Schimmer Tammy Nuckolls of Early, IA was hired as the new administrator and will be starting December 6. She had a previous vacation in place, so will be gone Dec. 18-29. Administrator Interim, Renee' will stay on board to assist Tammy acclimate. Assist. Parks & Rec Director Ashley Kenkel started Oct. 24. Discussed updating job description for public works director for new employee to start that will work with Scott as a Deputy Public Works Director with the intention of this position moving	into Scott's when he retires. Also discussed the hiring of the pool manager and will post this position after the 1st of the year. The personnel committee is going to get back to working on updating the employee handbook and hopes to reinstate employee evaluations. BUSINESS Daniel Brosamle: 417 Davenport discuss use of alley for driveway. This item was tabled from October. Daniel was not present to discuss his possible driveway and solution for parking. Letters had been given to his immediate neighbors to come and share any concerns about this possible project. Daniel is requesting to build a garage in his backyard by accessing his backyard through the alley to the north and the alley behind his house. He would gravel the alley behind his house to the north corner and maintain it. This is a utility easement alley. Mary Gross was present and voiced concerns about rocking the alley. This is a T-alley and there are three utility poles that could cause issues with the swing of the equipment he wants to pull into the garage he wants to build, she is worried about bigger equipment, questioned what the size of the garage would be, will there be gravel/rock all the way to the garage or will Daniel cement from his garage to the alley. Scott said he would have to cement around the manhole there to prevent it from being hit or ripped out. Mary also brought up that there is a family there that has kids who play in the grass alley and vocalized concern about rock being in her yard and the yards surrounding the alley. Renee stated if this was approved it could be a conditional permit so if he sold his property, the new owner would be told they would need to apply for their own conditional permit. It was also brought up that he could make a concrete driveway along the side of house to a garage in the backyard. This was tabled again until December. Public Hearing: Submission of a CDBG application Mayor Breyfogle entertained a motion to open the public hearing. Motion by Regennitter to open public for submission of a CDBG application, second by Stevenson, voice vote: All ayes. Mayor Breyfogle opened the public hearing for submission of a CDBG grant at 6:17 p.m. She read the following public hearing announcements verbatim. A. Explain how the need for the activities was identified. • The need for the proposed Holstein Wastewater Treatment Plant Improvement Project is due to the need for the city to comply with mandated improvements to the treatment process based on the new requirements of the IDNR permit for the treatment facility. B. Explain how the proposed activities will be funded and the sources of funds. • The project will be funded with a combination of CDBG funds and an SRF loan. It is estimated that total project costs will be \$5,455,000.00 which includes construction costs and CDBG grant administration costs. In addition, the City will have costs for engineering services which will be funded by the SRF loan only. C. Announce the date the CDBG application will be submitted to the State. • The grant application will be submitted to the Iowa Economic Development Authority no later than Jan. 1, 2024, at midnight. D. Announce the requested amount of federal funds. • The City is requesting \$500,000.00 in CDBG funds for the proposed project. E. Announce the estimated portion of funds that will benefit low-and-moderate income persons. • The project will result in a citywide benefit and based on an October 2023 LMI survey conducted of City residents, 57.86% of the residents living in the city who will be impacted by the project are of low-and-moderate income. F. Announce where the proposed activities will be conducted. • The proposed project activities will take place at the City of Holstein Wastewater Treatment Facility located at 5600 German Avenue on the south side of the city. The activities will take place on land owned by the City of Holstein. G. Announce plans to minimize displacement of persons and businesses resulting from funded activities. • The proposed project will not result in the displacement or relocation of any persons or businesses. H. Announce plans to assist persons displaced. • No persons will be displaced by the proposed project. I. Announce the nature of the proposed activities. • The nature of the proposed project involves the construction of a new wastewater treatment process	which includes a new SAGR treatment system and ultraviolet disinfection system. Specific components of the project include process piping, aeration piping, a splitter structure, blower building, electrical system, controls, and various other minor components. There were no comments either oral or written from the public or received by Council. Mayor Breyfogle entertained a motion to close the public hearing. Motion by Stevenson, second by Schimmer to close the public hearing. All ayes: motion carried. The public hearing closed at 6:21 p.m. Consideration of Resolution 2023-28: Committing matching funds for a CDBG Application for wastewater treatment plant. Motion by Regennitter, seconded by Wiese to approve Resolution 2023-28. Roll call vote: Voss, Aye; Wiese, Aye; Stevenson, Aye; Schimmer, Aye; Regennitter, Aye. Motion carried. Consideration of Resolution 2023-29: Endorsing and authorizing submission of an application for CDBG funds following public hearing. Adopting Resolution 2023-29 authorizes the mayor to sign specific forms required for the application. Motion by Wiese, seconded by Schimmer to approve Resolution 2023-29. Roll call vote: Wiese, Aye; Voss, Aye; Stevenson, Aye; Schimmer, Aye; Regennitter, Aye. Motion carried. Consideration of Resolution 2023-30: Approving financial support for fiber optic NET Broadband network expansion. Motion by Regennitter, seconded by Stevenson to approve Resolution 2023-30 of financial support to fiber optic NET Broadband network expansion for Holstein in the amount of \$75,000.00. Roll call vote: Wiese, Aye; Voss, Aye; Stevenson, Aye; Schimmer, Aye; Regennitter, Aye. Motion carried. OTHER BUSINESS - None. ADJOURN Mayor requested a motion to adjourn. Motion by Regennitter, seconded by Schimmer to adjourn. Voice vote: Ayes: all. Motion carried. The meeting adjourned at 6:27 p.m. Kathy Breyfogle, Mayor ATTEST: Renee' Leonard City Administrator Interim
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