

PROCEEDINGS

**HOLSTEIN CITY COUNCIL
REGULAR MEETING
CITY HALL
TUESDAY, SEPTEMBER 6, 2022
5:30 p.m.
MINUTES
Call to Order**

The September 6, 2022 Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Stevenson, Wiese, and Voss.

Approval of Agenda

Motion by Regennitter, second by Schimmer to approve the agenda. Ayes, all. Motion Carried.

Consent Agenda

Motion by Wiese second by Regennitter to approve the consent agenda which included the following:

A. Minutes of August 1, 2022 Regular, August 8, 2022 & August 22, Special Council Meetings

B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report, Reconciliation Report

D. Approval of Claims
Ayes, all. Motion Carried
Departmental Reports:

Sheriff Report

Sheriff Harriman was not present for report.

Mayor Report

Mayor Breyfogle reported on meetings attended in August.

Public Works Report

Staff has been doing late season mowing with recent rainfall. Will be working with the aquatic center contractor to begin draining and winterizing the pool.

Community Center Report

There are 246 active memberships. Two teams played a best of 5 series in the Co-Ed Softball tournament held September 27. A \$200 cash payout was made to the winner. There is a total of 85 kids signed up for the fall football youth league. 36 for tackle and 49 for flag. Volleyball has 23 kids signed up. Total revenue to for fall youth sports is \$4,870 and expense to date is \$3,416.82.

Taxi Report

July report was 174 rides, 48,585 stops, and 23 days of driving.

Library Report

Director Todd provided her July report to the council. Children in the summer reading program logged

more than 48,000 minutes and adults reviewed over 56 books. Painting of the library exterior is ongoing. The Library Board will purchase two new Acer tablets to update old Apple tablets. A Pokémon Party will be held on September 15, 2022 at 4:30. Snacks and games will be provided for attendees.

Administrator Report

4 building permits were issued in June. The council chamber camera system has been repaired and regular council meetings will be broadcast on the local cable access channel. The new billing format and newsletter had its third printing with adding a survey for community center. To date we have had 154 citizens create a FrontDesk account. Amanda Harper with Home Base Code Enforcement Services has made her first initial assessment and is preparing informal requests. Auditors were at City Hall on August 23, and 30 to conduct the fiscal year 2022 audit. Administrator Pudenz informed the council that the issues with the contractor and the State Electrical Board is still being worked thru but confident that everything will be addressed and corrected for smooth start-up for the 2023 season.

BUSINESS

Consideration of Halloween Beggar's Night

Motion by Wiese, second by Schimmer to set Monday October 31 for beggar's night for Halloween from 6-8 p.m. Ayes, all. Motion carried.

Consideration of Holstein Code of Ordinances

2022 Legislative Changes

Motion by Schimmer, second by Voss to approve Simmering -Cory to make the appropriate changes to the Holstein Code of Ordinances to comply with the 2022 State of Iowa Legislative Changes from HF2130 Operation of ATVs and UTVs, and SF2374 Alcoholic Beverage Control. Ayes, all. Motion Carried.

Consideration of Resolution of Intent to Apply for Flood Plain Management Insurance

Motion by Regennitter, second by Stevenson to approve Resolution Number 2022-28 of Intent to apply for flood plain management insurance whereas certain areas of the City of Holstein

are subject to periodic flooding causing damages to properties within these areas; whereas it is the intent of this Council to require recognition and evaluation of flood hazards in all official actions relating to land use in area having these hazards. Roll Call Vote: Stevenson, aye; Schimmer, aye; Voss, aye; Wiese, aye; Regennitter, aye. Motion Carried.

Consideration of Resolution for Transfer of Funds – Water Tower Maintenance Payment

Motion by Schimmer, second by Regennitter to approve Resolution 2021-29 to transfer funds and approve payment year #2 of \$49,500 to Viking Industrial Painting LLC. Roll Call Vote: Schimmer, aye; Voss, aye; Wiese, aye; Regennitter, aye; Stevenson, aye. Motion Carried.

Consideration of Resolution to approve the FY21-22 Street Finance Report

Motion by Schimmer, second by Stevenson to approve the FY22 Street Finance Report as presented by Administrator Pudenz and direct the administrator to submit the report to the State of Iowa as required. Roll Call Vote: Voss, aye; Wiese, aye; Regennitter, aye; Stevenson, aye; Schimmer, aye.

Consideration of the FY22 Annual Financial Report

Motion by Voss, second by Schimmer to approve the FY22 Annual Financial Report, publish and submit to the State of Iowa as required as presented by Administrator Pudenz. Roll Call Vote: Wiese, aye; Regennitter, aye; Stevenson, aye; Schimmer, aye; Voss, aye. Motion Carried.

Consideration of the FY22 Annual TIF (tax increment financing) Report

Motion by Regennitter, second by Wiese to approve the FY22 Annual TIF, submit to the State of Iowa as required which was presented by Administrator Pudenz. Roll Call Vote: Regennitter, aye; Stevenson, aye; Schimmer, aye; Voss, aye; Wiese, aye. Motion Carried.

Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$570,000.

Motion by Stevenson, second by Schimmer to approve Resolution 2022-31 to fix a date of October 3, 2022 5:30 p.m. for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not exceed \$570,000 for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Sanitary Sewer System. Roll Call Vote: Stevenson, aye; Voss, aye; Schimmer, aye; Wiese, aye; Regennitter, aye. Motion Carried.

Consideration of Appointments for Board of Adjustment

Motion by Stevenson, second by Schimmer to approve Barb Gebbers for a term expiring 10/01/25 and Duane Pearson for a term expiring 10/01/26. Ayes, all. Motion Carried.

Consideration of Appointments for Parks and Recreation Commission

Motion by Regennitter, second by Voss to approve the following for the Parks and Recreation Commission: Adam Struck for a term expiring 3/31/26 and Aaron Nedved for a term expiring 3/31/26. Ayes, all. Motion Carried.

Consideration of Appointments for Centennial Commission

Motion by Wiese, second by Voss to approve the following appointments to the Centennial Commission: Terri Schimmer for term expiring 1/31/2024, Kathy Vollmar for a term expiring 1/31/2025, Justin Georg for term expiring 1/31/2025, Mary Gross for term expiring 1/31/2025. Ayes, all. Motion Carried.

Consideration of partial street closure for Kastner Dr. block party on Sunday September 11

Motion by Regennitter, second by Schimmer to approve the street closure on Kastner Drive for a block party September 11. Ayes, all. Motion Carried.

Adjourn

Motion by Regennitter, second by Stevenson to adjourn. Ayes, All. Motion Carried.

Meeting adjourned at 6:43 p.m.

Kathy Breyfogle, Mayor

ATTEST:

Theresa Pudenz, City Administrator
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