

PROCEEDINGS: HOLSTEIN CITY COUNCIL • MAY 1 MINUTES • CLAIMS & REVENUE

**HOLSTEIN CITY COUNCIL
REGULAR MEETING
CITY HALL
MONDAY, MAY 1, 2023 • 5:30 p.m.
MINUTES**

CALL TO ORDER

The May 1, 2023, Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Stevenson, Wiese, and Voss.

APPROVAL OF AGENDA

Motion by Regennitter, second by Schimmer to approve the agenda. Ayes: All. Motion carried.

CONSENT AGENDA

Motion by Wiese, second by Stevenson to approve the consent agenda which included the following:

A. Minutes of April 3, 2023 Regular Council Meeting.

B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Reconciliation Report, Wage Report.

C. March 2023 Bank Reconciliation Report.

D. Claims
Ayes: All. Motion carried.

DEPARTMENT REPORTS:

IDA COUNTY SHERIFF

Sheriff Harriman gave his quarterly report to the council.

MAYOR REPORT

Mayor Breyfogle reported on meetings attended in April.

PUBLIC WORKS REPORT

Director Niemeier updated Council on public works. They have been busy doing spring work on city owned property mowing and fertilizing.

PARKS & RECREATION REPORT

Director Schmunk provided his report on current activities at the Community Center.

TAXI REPORT

April report was 183 rides, 476 stops, 23 days of driving.

LIBRARY REPORT

Director Todd reported that no items were lost in the March Hub fire associated with the interlibrary

loan service. On May 11, 6 p.m. the library will host Gregory Woods and a program about Alzheimer's and Dementia along with other related illnesses. The Summer reading program is just around the corner with many fun activities planned.

ADMINISTRATOR REPORT

Pudenz provided her April report to the council.

**BUSINESS ORDINANCE 254
WATER UTILITY RATES
SECOND READING**

The second reading of Ordinance 254 which amends the water utility rates for Holstein starting July 1, 2023 was completed. Motion by Regennitter, second by Stevenson to approve the second reading of Ordinance 254. Roll Call Vote: Regennitter, aye; Schimmer, aye; Voss, aye; Wiese, aye; Stevenson, aye; Motion Carried.

Ordinance 255 – Sewer Utility Rates – Second Reading

The second reading of Ordinance 255 which amends the sewer utility rates for Holstein beginning July 1, 2023 was completed. Motion by Schimmer, second by Voss to approve the second reading of Ordinance 255. Roll Call Vote: Schimmer, aye; Stevenson, aye; Schimmer, aye; Voss, aye; Wiese aye; Motion Carried.

**ORDINANCE 256
GARBAGE RATES
SECOND READING**

The second reading of Ordinance 256 which amends the garbage utility rates for Holstein beginning July 1, 2023 was completed. Motion by Voss, second by Regennitter to approve the second reading of Ordinance 256. Roll Call Vote: Voss, aye; Wiese, aye; Stevenson, aye; Regennitter, aye; Schimmer, aye; Motion Carried.

**CONSIDERATION
RESOLUTION 2023-12
SUMMER 2023
AQUATIC CENTER SALARIES**

Motion by Stevenson, second by Wiese to approve the salaries for the summer 2023 seasonal employees

at the Aquatic Center. Roll Call Vote: Wiese, aye; Stevenson, aye; Regennitter, aye; Schimmer, aye; Voss, aye. Motion carried.

**CONSIDERATION
RESOLUTION 2023-13
AMENDMENT TO BONUS
INCENTIVE AGREEMENT FOR
PARK & REC DIRECTOR**

Motion by Regennitter, second by Stevenson to approve the amendment to the bonus incentive agreement for Parks & Recreation Director Ben Schmunk. The amendment removes the repayment clause of the agreement. Roll Call Vote: Wiese, aye; Stevenson, aye; Regennitter, aye; Schimmer, aye; Voss, aye. Motion carried.

**CONSIDERATION OF
AQUATIC CENTER ADMISSION
RATES AND SWIM LESSONS**

Motion by Wiese, second by Schimmer to approve the admission rates for the 2023 aquatic summer season. Ayes, all. Motion carried.

**CONSIDERATION OF
PARK CAMERA PROPOSAL**

Motion by Regennitter, second by Jamison to approve the proposal from power solutions to install a camera system at the park. The estimate for the system is \$4,221.88. Ayes, all. Motion carried.

**SET PUBLIC HEARING FOR
BUDGET AMENDMENT**

Motion by Regennitter, second by Stevenson to set public hearing for a budget amendment for June 5 if Administrator finds that it is needed in certain program areas before the end of the fiscal year. Ayes, all. Motion Carried.

**DISCUSSION ON IT SERVICES
AND WEBSITE REFRESH**

Hannah Pauley with VC3-IT in a Box had a short presentation with the council on what they would be able to offer in IT services and a website refresh. The item was tabled for further discussion.

ADJOURN

Motion by Regennitter, second by Schimmer to adjourn. Ayes, All. Motion Carried. The meeting

adjourned at 6:57 p.m.
Kathy Breyfogle, Mayor
ATTEST:

Theresa Pudenz, City Administrator
**CITY OF HOLSTEIN CLAIMS
04/05/2023-05/02/2023**

A & A Food & Fuel LLC.....	
Fuel Exp-Streets, Taxi, Fire... 690.24	
A-1 Plumbing & Heating.....	
Water Heater.....	25.00
A-OK Print & Design LLC.....	
Calendar Tops 12-01-22.....	155.00
Aetna Behavioral Health.....	
EAP Services.....	30.66
Aflac..... Aflac Pre-Tax.....	446.64
AgState - Cherokee.....	
Fuel Expense.....	780.09
Albers, Dennis.....	
Reimb Self Ins.....	657.10
Baker & Taylor Entertainment.....	
Books.....	461.59
Bank of America.....	
Books, Films, Recordings... 652.97	
Blackmore, Shannon.....	
Double Charged 2023.....	22.00
BSN Sports.....	
Baseball/Softball Jerseys... 3,077.13	
Butcher Melissa.....	
Tball Refund 2023.....	25.00
C & B Operations LLC.....	
Fire Vehicle Supply.....	138.08
Chesterman Co.....	
Concessions.....	747.83
Dave Jennet PC.....	
Pool Bonding Issue.....	1,487.50
Delta Dental of Iowa.....	
Dental Ins.....	72.16
Dollar General-Regions 410526....	
Supplies.....	73.30
Downing, Amanda.....	
Reimb Self Ins.....	177.76
Emergency Medical Products.....	
Ambulance Supplies.....	575.88
Foundation Analytical Lab.....	
Effluent/Influent Testing.....	210.50
Fraser, Billy.....	
Fire Chief Admin Stipend.....	40.00
Frontier Communications.....	
Telephone.....	1,017.76
Fuller Digital Solutions.....	
Ridge View Booster.....	155.00
Fulton, Emily.....	
Lifeguard Certification 2023... 112.66	
General Traffic Controls.....	
School Crossing Repair.....	202.26

GIS Benefits.. Life Insurance... 68.84	
Gordon Flesch Co Inc.....	
Office Supplies.....	310.03
Hallett Materials.....	
Road Gravel.....	350.04
Hawthorne, Mike.....	
Amb Coordinator/Admin Stipend....	
.....	20.00
DbA Holstein Sanitation Inc.....	
Sanitation Contract.....	10,949.70
Iowa Dept Revenue.....	
Wet Tax Mar 2023.....	3,512.54
Iowa One Call.....	
Jan-Mar 2023.....	26.30
Iowa State University.....	
IMPI July 2023 Amanda Classes....	
.....	528.00
IPERS..... IPERS.....	4,927.55
IRS - Fed/Fica Taxes.....	
Fed/Fica Tax.....	7,188.34
JEO Consulting Group.....	
Aqtic Ctr Projr181776.....	2,950.68
Johnson Propane Inc.....	
Propane Refill.....	176.55
Julius Cleaners.....	
Rug Svc City Hall.....	27.50
Matheson Tri-Gas Inc.....	
Medical Oxygen.....	136.99
Med Compass.....	
5 Fit Test/7 Hazmat Physical.....	
.....	1,500.00
Micromarketing Associates.....	
Audiobook.....	36.74
Mid-America Publishing.....	
Claims/Revenue-April 3 2023.....	
.....	345.51
MidAmerican Energy Co.....	
Utilities.....	4,852.07
Motor Parts Sales.....	
Mack Truck.....	132.55
Municipal Supply Inc.....	
School Ball Field Meter.....	3,381.34
Niemeier, Scott- HSA.....	
HSA- Pre-Tax.....	100.00
NJB Electric LLC.....	
Furnace A/C.....	92.92
NW Rural Electric Co.....	
Utilities.....	2,680.15
NW Iowa League Cities.....	
Meeting Registration.....	20.00
Pudenz, Theresa.....	
Ida Co Courthouse/NWICC... 142.33	
Quality Pump & Control.....	
VT Lift Station Repair.....	2,654.83
Quick Med Claims.....	

Amb Claims Filing Fees.....	93.68
Rehab Systems Inc.....	
VT Lift Station Clean Out....	1,280.00
RJ Thomas Mfg Co.....	
Benches/Bike Rack/Trash Cans....	
.....	5,150.00
Schoon Const & Excavating.....	
Water Main Brk/Main & Railroad....	
.....	7,585.77
Secure Shred Solutions.....	
Refuse Hauling.....	52.00
Simmering-Cory & Iowa Codifica....	
Legislative Changes.....	838.00
Stevenson Hardware.....	
Janitor Supplies.....	36.97
Team Laboratory Chemical LLC....	
Freight.....	37.00
DbA Vollmar Motors.....	
Service 2018 Chevy Pickup... 76.97	
USPS... UB Postage Mar... 306.47	
Verizon Wireless.....	
Amb Phone.....	157.29
Counsel..... Copier.....	33.14
Vision Service Plan.....	
Vision Ins.....	15.19
Wellmark.....	
Health Ins Ben.....	3,828.06
Accounts Payable Total... 78,636.15	
General.....	34,415.49
Road Use Tax.....	6,553.01
Employee Benefits.....	893.07
Pool Capital Projects.....	8,100.68
Water.....	19,122.30
Sewer.....	9,551.60
Total Funds..... 78,636.15	
CITY OF HOLSTEIN REVENUES	
APRIL 2023	
General Total.....	257,841.18
Road Use Tax Total.....	16,814.39
Employee Benefits Total... 21,927.22	
Emergency Fund Total.....	5,118.67
LOST Total.....	11,375.39
UR #5 - Housing Develop T.....	
.....	47,133.08
UR #6A Fouts Total.....	62,672.05
Debt Service Total.....	64,351.16
Pool Capital Projects Tot... 1,000.00	
Water Total.....	19,944.21
Cap Projects Water Total... 6,019.34	
Sewer Total.....	19,784.41
SW Sinking/Cap. projects T.....	
.....	7,873.60
Storm Water Utility Total... 2,389.80	
Total Revenue by Fund.....	544,244.50