

PROCEEDINGS: HOLSTEIN CITY COUNCIL • JAN. 3 MINUTES • CLAIMS & REVENUE

**HOLSTEIN CITY COUNCIL
REGULAR MEETING
CITY HALL
TUESDAY, JAN. 3, 2023
5:30 p.m.
MINUTES
Call to Order**

The Jan. 3, 2023 Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Wiese, Voss. Stevenson was absent.

Approval of Agenda

Motion by Regennitter, second by Jamison to approve the Agenda. Ayes: All. Motion carried.

Consent Agenda

Motion by Voss, second by Schimmer to approve the consent agenda which included the following:

A. Minutes of Dec. 5, 2022 Council Meeting, Dec. 14, 2022 Work session.

B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report.

C. Claims.

D. Class C Beer, Class B Wine and Sunday Sales Liquor License - Dollar General.

Ayes: All. Motion carried.

Department Reports:

Sheriff Report

Sheriff Harriman was present to discuss end of year statistics and what his office has been working on. He also provided some preliminary budget numbers for Holstein's share of County Wide Law. Initial estimate of \$318,855 but a final number will not be available until February.

Mayor Report

Mayor Breyfogle reported on meetings attended in December.

Public Works Report

Director Niemeier updated Council on public works. Much of their work has been maintaining equipment along with plowing and removing snow.

Parks and Recreation Report

Director Schmunk provided his report on current activities at the Community Center.

Taxi Report

December report was 193 rides, 525 stops, 20 days of driving.

Library Report

Director Todd provided her year-end report to the council. The library had 5,446 visitors with a circulation of 9,781. Current patron number

is 1022. The Bridges e-content circulation was 1,372.

Administrator Report

Administrator Pudenz provided status of the zoning ordinance update and the schedule for budget work sessions.

Public Hearing – 2023

Fiscal Year Budget Amendment

Mayor Breyfogle opened the public hearing regarding an amendment to the 2023 Fiscal Year Budget at 6:05. There were no comments either oral or written from the public or received by Council. Mayor Breyfogle entertained a motion to close the public hearing. Motion by Regennitter, second by Voss to close the public hearing. All voting aye, motion carried. Public hearing closed at 6:06.

Consideration of approval of the 2023 fiscal year budget

Motion by Wiese, second by Schimmer to approve the budget amendment for the fiscal year 2023 budget as presented by Administrator Pudenz. Roll call vote: Regennitter, aye; Stevenson, absent; Schimmer, aye; Wiese, aye; Voss, aye. Motion Carried.

Resolution 2023-01 - Resolution Naming City Depositories and Deposit Limits

Motion by Schimmer, second by Voss to approve Resolution 2023-01: A Resolution Naming city Depositories and Deposit Limits naming Availa Bank and United Bank of Iowa as designated depositories with balance limits of \$3,000,000 for each depository. Roll Call Vote: Regennitter, aye; Schimmer, aye; Stevenson, absent; Voss; aye; Wiese, aye. Motion Carried.

Resolution 2023-02 - Resolution adopting Investment Policy for Holstein

Motion by Regennitter, second by Wiese to approve Resolution 2023-02; A Resolution adopting an investment policy for Holstein. Roll Call Vote: Regennitter, aye; Schimmer, aye; Stevenson, absent; Voss, aye; Wiese, aye. Motion Carried.

Resolution 2023-03 - Resolution Stating Annual Designations

Motion by Voss, second by Schimmer to approve Resolution 2023-03; A Resolution Stating Annual Designations. Roll Call Vote: Schimmer, aye; Stevenson, absent; Voss, aye; Wiese, aye;

Regennitter, aye. Motion Carried.

Resolution 2023-04 - Resolution Setting the 2023 Mileage Reimbursement Rate

Motion by Voss, second by Wiese to approve Resolution 2023-04; A Resolution Setting the 2023 Mileage Reimbursement Rate at \$.655 per mile. Roll Call Vote: Stevenson, absent; Voss, aye; Wiese, aye; Regennitter, aye; Schimmer, aye. Motion Carried.

Resolution 2023-05 – A Resolution Authorizing the City Administrator to make certain payments before a Council Meeting

Motion by Regennitter, second by Voss to approve Resolution 2023-05: A Resolution Authorizing the City Administrator to make certain payments before a Council Meeting. Roll Call Vote: Voss, aye; Wiese, aye; Regennitter, aye; Schimmer, aye; Stevenson, absent. Motion Carried.

2023 Contract with Siouxland Humane Society

Motion by Regennitter, second by Voss to approve the 2023 Siouxland Humane Society Contract. Aye: All. Motion Carried.

Mayor Appointments to Annual Council Committees

Motion by Wiese, second by Schimmer to approve the mayor's council committee appointments. Aye: All. Motion Carried.

City Council 2023 Regular Meeting Schedule

Motion by Regennitter, second by Wiese to approve the City Council 2023 Regular Meeting Schedule. Aye: All. Motion Carried.

Consideration of Frontier permit with the Iowa DOT to bury fiber line to Vollmar Motors

Motion by Schimmer, second by Voss to approve permit with stipulations on any replacement of concrete as Director Niemeier brought to the councils attention. Aye: all. Motion Carried.

Consideration of allowing AFLAC to offer insurance products to City Employees

Motion Regennitter, second Voss to provide for the administration of employee payroll deduction of premiums to AFLAC products purchased by City employees. This is fully an employee option, and the city will not pay for any premiums form city funds. Ayes. All. Motion Carried.

Adjourn

Motion by Regennitter, second by Schimmer to adjourn. Ayes. All. Motion Carried. Meeting adjourned at 6:29 p.m.

Kathy Breyfogle, Mayor

ATTEST:

Theresa Pudenz, City Administrator
**CITY OF HOLSTEIN CLAIMS
12-07-22 TO 01-04-23**

A & A Food & Fuel Llc.....	
Vehicle Fuel.....	588.74
ACCO Unlimited Corp	
Liquid Chlorinating.....	912.80
AgState - Cherokee	
Vehicle Expense	983.58
Albers Dennis	
Reimb Self Ins	75.65
Alliance Connect.....	
Web Hosting.....	8.99
Alpha Wireless Comm Co	
Fcrenewal-Wpxe899.....	50.00
Baker & Taylor Entertainment.....	
Books.....	275.11
Bank of America	
Iowa Rural Water	636.97
Barco Municipal Products.....	
Hi-Vis Jacket-Denny	208.94
Bomgaars Battery	179.97
Brown Supply Co Inc	
Snow Plow Repair	1,479.00
Buck's Garage	
Taxi Tire Repair	25.00
Builders Sharpening & Serv	
Skidloader Rpr.....	202.11
Casey's Business Mastercard	
Vehicle Expense	28.03
Central IA Distributing.....	
Supplies.....	410.00
Central Lock Security	
Pure Access Cloud License	765.00
DBA Cosgrove Law Firm	
Broderson Annexation	6,930.00
Counsel Copier	29.78
Delta Dental of Iowa	
Dental Ins	112.24
Delta Dental of Iowa	
Dental Ins	112.24
Des Moines Stamp Co.....	
Notary Stamp-Amanda.....	33.00
Dollar General-Regions 410526	
Supplies.....	125.40
Dorsey & Whitney LLP	1,881.00
Aquatic Center Legal	
Downing Amanda	
Reimb Self Ins	31.59
Downing Amanda	
Reimb Self Ins	25.00
Emergency Medical Products.....	
Ambulance Supplies.....	179.20
Fire Service Training Bureau	
7th Essentials of Fire Fighting.....	477.70
Foundation Analytical Lab	
Drinking Water Testing.....	48.00

Fraser Billy.....	
Fire Chief Admin Stipend.....	40.00
Frontier Communications	
Telephone.....	1,015.67
Fuller Digital Solutions.....	
Ridge View Video Booster.....	155.00
General Traffic Controls.....	
Traffic Light Repair	669.30
GIS Benefits	
Life Insurance	58.08
Gordon Flesch Co Inc.....	
Office Supplies	280.62
Hawthorne Mike.....	
AMB Coordinator/Admin Stipend....	
DBA Holstein Sanitation Inc.....	20.00
Holstein Electric Ltd.....	
Fire Station Repair	121.27
DBA Holstein Sanitation Inc.....	
Sanitation Contract PU ...	11,213.61
Holstein Super Market.....	
Bldg/Grnds Maint.....	59.37
Holzhauser Motors Ltd	
Taxi Battery	264.00
Iowa Dept Revenue.....	
State Taxes.....	1,656.00
Ida County Emergency Svcs	
Tier/ALS Upgrade Oct-Dec ...	300.00
Ida County Sheriff's Office.....	
County Wide Law 3rd Qtr 2023	
.....	71,385.25
Ida County Treasurer.....	
Emergency Mgmnt - 3rd Qtr 2023 ..	
.....	1,700.00
Iowa One Call.....	
Nov. 2022 Locates	10.80
IPERS.....IPERS	5,709.95
IRS - Fed/Fica Taxes	
Fed/FICA Tax.....	4,625.98
IRS - Fed/FICA Taxes.....	
Fed/FICA Tax.....	4,304.01
Julius Cleaners	
Rug Svc City Hall.....	27.50
Lukins Shawn	
Street Patchwork	7,631.25
Lukins Willy (Loren).....	
Water Main Brk - 315 Main St	
.....	390.00
Matheson Tri-Gas Inc.....	
Oxygen Rental.....	141.04
MidAmerican Energy Co	
Utilities.....	5,942.26
Niemeier Scott	
Reimb Self Ins	362.75
Niemeier Scott	
Reimb Self Ins	410.91
Niemeier Scott- HSA	
HSA- Pre-Tax.....	50.00
Niemeier Scott- HSA	
HSA- Pre-Tax.....	50.00
North Ida Builders LLC	
Hotel/Motel Rebate Jan. 2023	
.....	16,632.64
NW Rural Electric Co.....	
Utilities	2,489.76
McDemott Pete.....	

Tree Removal	3,400.00
Pudenz Theresa	
Reimb Self Ins	793.50
Quick Med Claims	
Amb Claims Filing Fees.....	1,208.64
Rick's Computers	
Computer Placement.....	2,026.80
Stevenson Hardware	
Bldg Maint/Operating/Supplies	
.....	161.71
Stevenson Hardware	
Bldg Maint/Operating/Supplies	
.....	105.90
Todd Emily ..Reimb Self Ins ...	12.99
DBA Vollmar Motors	
2018 Pickup Repair	321.90
UMB Bank	
Acceptance Fee Series 2022A.....	
.....	500.00
USPS..... UB Postage Jan	298.82
Utility Equipment Co	
Water Supplies	188.93
Verizon Wireless.....	
Amb Phone.....	154.97
Vision Service Plan.....	
Vision Ins	15.19
Vision Service Plan.....	
Vision Ins	15.19
Wellmark.....	
Health Ins Ben	3,011.16
Western Iowa Tech Comm College	
Comm Ctr - CPR Class	180.00
Ziegler Inc.....	
Payloader Service	596.34
Accounts Payable Total ...	167,396.67
General.....	113,384.29
Hotel/Motel Tax.....	16,632.64
Road Use Tax	17,998.79
Employee Benefits.....	1,610.23
Kies/Benning Land Aquisit...500.00	
Water	9,982.64
Sewer	5,338.08
Storm Water Utility.....	1,950.00
Total Funds	167,396.67

**CITY OF HOLSTEIN REVENUES
DEC., 2022**

General Total	65,671.13
Hotel/Motel Tax Total	18,370.79
Road Use Tax Total	17,599.62
Employee Benefits Total	2,984.86
Emergency Fund Total.....	696.78
LOST Total.....	38,256.23
UR #5 - Housing Develop T	437.99
UR #6A Fouts Total.....	2,852.87
Debt Service Total	7,648.75
Pool Capital Projects Tot....	15,250.00
Water Total.....	22,086.34
Cap Projects Water Total....	6,089.32
Sewer Total.....	19,943.43
SW Sinking/Cap.projects T...7,974.09	
Storm Water Utility Total ...	2,427.06
Total Revenue By Fund ...	228,239.26