

PUBLIC NOTICE

City of Holstein

**HOLSTEIN CITY COUNCIL
REGULAR MEETING/
PUBLIC HEARING – CITY HALL
MONDAY, OCTOBER 1, 2018
5:30 PM**

**MINUTES
Call to Order**

The October 1, 2018, Holstein City Council Meeting was called to order by Mayor Ludvigson at 5:30 PM.

Members present: Gebers, Gross, Regennitter, Stevenson and Wellendorf. Absent-None.

Public Hearing to Amend Article 5 Residential R-1 Residential District Section 5.1A (3) and Section 4.15 Off-Street Parking

A public hearing was held to receive written and/or verbal comments regarding amending the R-1 Residential District, Section 5.1A (3) Permitted Uses: to include Medical Clinics; and Section 4.15 Off-Street parking, to add: Medical Clinics: One space per examination room, plus one space for each two employees. Planning and Zoning members attending were: Jim Breyfogle, Brenda Cronin (via phone), Mary Gross, Joni Hanson, Mike Johnson, and City Administrator Hanson. The Public Hearing was called to order by Mayor Ludvigson at 5:31 PM. Gavin Hanson, James Doxtad and Christine Wiese all spoke against the amendment, stating a medical clinic should be classified as a business and not included in a residential district. Glen Winekauf, Horn Memorial Hospital C.E.O., was present to answer questions pertaining to plans to build a medical clinic in Holstein. Upon hearing no further discussion, motion by Gross, second by Gebers to close the Public Hearing. Aye: All. Motion Carried. The Public Hearing was closed at 6:15 PM.

Consent Agenda

Motion by Gross, second by Regennitter to approve the Consent Agenda. Aye: All. Motion Carried.

A. Minutes of September 4, 2018, Council Meeting.

B. Treasurer's Report.

C. Renew Class C Beer Permit and Sunday Sales Permit—A & A Food & Fuel, LLC; Class C Beer and Sunday Sales Permit—Holstein Super Market; and Class C Liquor and Sunday Sales Permit—Backdraft Bar and Grill.

Approval of Agenda

Motion by Gebers, second by Gross to approve the Agenda. Aye: All. Motion Carried.

Citizen Forum

No one was present.

Mayor Report

-September 5 Attended the Roger Hintz land sale.

-September 12 Attended the Branding Committee Meeting.

-September 12 Attended the local Highway 20 Ribbon Cutting Committee Meeting.

-September 18 Attended the HDA

Meeting.

-September 18 Hosted the Public Safety and E9-1-1 Board Meeting.

-September 21 Attended the Highway 20 Association Meeting.

-September 20 Attended the Northwest Iowa League of Cities' Meeting.

-September 26 Attended the Branding Committee Meeting.

-September 26 Attended the local Highway 20 Ribbon Cutting Committee Meeting.

-September 26 Attended the SIMPCO US Highway 20 Corridor Economic Development Study Meeting.

-Appointed Matt Nobles to a five-year term on the Board of Adjustment.

Administrator Report

-City staff continues to work with GovPayNet and Data Tech to coordinate systems to give the City the capability to accept credit card payments.

-The Farmers' Market Committee has sent out surveys to vendors and residents to evaluate this year's market and make improvements to the Farmers' Market next year.

-The Branding/Marketing Committee continues work on replacement of the City sign on the north entrance of the City on Highway 59. Research is also being done for the possibility of placing City signs on the east and west entrances to the City on 2nd Street.

-The Swimming Pool Construction Committee will be meeting with JEO Consulting Group on Thursday, October 4th, to continue to gather information regarding constructing a new pool.

Taxi Report

Totals for September, 2018—280 rides, 721 stops, 19 days of driving.

Community Center Report

Kiwanis Soccer Reimbursement—Total Reimbursement: \$1,095.

Fall Concessions—Total Income: \$3. Jr. High Halloween Dance—Friday, October 26th, 7–9:30 PM.

Hot cocoa 5K Walk/Run—Thursday, November 20th, starting and finishing at Backdraft Bar & Grill with live entertainment by Brad Morgan.

Farmers' Market Fundraiser—The Farmers' Market Committee is selling Christmas wreaths through Tuesday, October 30th. Proceeds will be used to donate to a community project.

Holiday Cookie Walk and Vendor Fair—Will be held Saturday, December 1st.

Public Works Report

Staff has been patching and painting streets. Many trees will need to be trimmed this fall due to the fact they hang too close to the street. Sewer flushing will begin this week.

Swimming Pool Report

Swimming Pool Manager Bremer presented the end-of-the season swimming pool report. Total attendance for the 2018 swimming season was 7,099. There were a total of 137 Red Cross Swimming

Lessons given, a 20% increase over last year. Many supplemental programs were offered. Special events will need to be planned for next year as the pool will be eighty years old.

Amend Residential R-1, Residential Section 5.1 and Section 4.15

Extensive discussion was held regarding input given at the Public Hearing. Motion by Wellendorf, second by Regennitter to not amend R-1 Residential District, Section 5.1A (3) and Section 4.15 of the City Zoning Ordinance. Aye: Regennitter, Wellendorf, Gebers, Gross and Stevenson. Motion Carried.

Request to Use Golf Carts by Holstein Senior Living

Holstein Senior Living is requesting permission to take tenants throughout the City on golf cart rides on Tuesday, October 16th, from 1–4 PM. Amanda Smith and Mary Tuel, employees of Holstein Senior Living, will be driving the carts. Motion by Gebers, second by Regennitter to allow Holstein Senior Living to take tenants throughout the City on golf cart rides on Tuesday, October 16th, 1- 4 PM. Aye: All. Motion Carried.

Annual Urban Renewal Report

Motion by Regennitter, second by Stevenson to approve the Annual Urban Renewal Report. Aye: All. Motion Carried.

Approval of Annual Finance Report

Motion by Regennitter, second by Gebers to approve the 2017-2018 Annual Finance Report. Aye: All. Motion Carried.

Highway 20 Ribbon Cutting

The City of Holstein is hosting the Highway 20 Ribbon Cutting Ceremony on Friday, October 19th, 2018. Schedule of Events to include: 3:00 Ribbon Cutting; 4–6 PM Taste of Highway 20 Reception; and 6:30 PM Banquet for invited guests.

Long Lines Franchise Agreement

The requested citizen survey has not yet been distributed.

Hazardous Building—125 N. Main St.

There is no new information regarding this matter.

Accept City Administrator Resignation

City Administrator Hanson submitted a letter of resignation effective December 28, 2018. Motion by Regennitter, second by Gebers to accept City Administrator Hanson's resignation. Aye: All. Motion Carried.

Claims

Motion by Regennitter, second by Wellendorf to approve payment of the bills. Aye: All. Motion Carried.

Adjourn

Motion by Gebers, second by Gross to adjourn. Aye: All. Motion Carried. Meeting adjourned at 7:13 PM.

Connie Ludvigson, Mayor

ATTEST:

Katherine Hanson, City Administrator
Monday, October 1, 2018

**CITY OF HOLSTEIN CLAIMS
9-6 to 10-3-18**

A & A Food & Fuel LLC, Fire Fuel	\$198.56
A-1 Plumbing & Heating, Library Furnace Maintenance	65.00
Advanced Systems Inc., CC Copier 9/12-10/11/2018	12.54
Dennis Albers, Reimb. Self Ins.	345.26
Alliance Connect, Web Hosting	8.99
Amy Yockey, Logo-'08 Chevy Pickup	140.00
Automotive Touches, Paint Concession Stand Doors	1,584.00
Bagenstos Libby-HSA, HSA-Pre-Tax	100.00
Baker & Taylor Entertain., Books Library	216.68
Barco Municipal Products, No Parking In Driveway Sign	63.35
Beau Blackmore, Ref. Flag FB 2 Games Sept. 15	30.00
Bound Tree, Ambulance Supplies	962.14
Donna Bremer, Trng. & Certification Fees	1,194.00
DBA Builders Sharpening & Serv., Weed Trimmer Repair	24.75
Burke Engineering Sales, Simplex Lock-Fire Hall	536.00
Casey's General Stores, Vehicle Exp.	437.44
Cherokee Regional Med. Cntr., Paramedic Assist	399.00
Mark Cloud, Fire Station Gutters	900.00
Core & Main, A-2 Kupferle Repair	248.50
Counsel, Library Copier Contract	46.81
Culligan of Ida Grove, Softner Salt	9.70
Dakota Traffic Services LLC, Paint Island	1,500.00
Data Technologies, Inc., Dwn. pmt. Credit Card Module	571.25
Delta Dental of Iowa, Dental Ins.	87.99
Diamond Vogel, Traffic Paint	333.12
Dollar General-Regions 410526, Bldg./Operating	11.90
Emergency Medical Products, Ambulance Supplies	1,112.39
EMS Billing Services, Amb. Claims Filing Fees	744.41
Feldfire, Veridian Bunker Gear	5,000.00
First Coop Association, Streets Vehicle Exp.	600.02
Frontier Communications, Telephone	750.18
General Traffic Controls,	

Red Ball/Green Ball	122.00
Hallett Materials, Washed Fill Sand	214.96
Katherine Hanson, Reimb. Self Ins.	249.56
Wade Harriman, Ref. Flag FB 2 Games 9-15-18	30.00
Jack Henderson, Ref. Flag FB Sept. 15, 1 Game	15.00
Holstein Electric Ltd., Fire Bldg. Fan Repair	24.44
DBA Holstein Sanitation Inc., Sept. Refuse PU Contract	10,953.99
Holstein Supermarket, Concessions/Supplies	109.87
I & S Group Inc., CC Drainage Cost Estimate	1,032.50
Ia. Dept. of Transportation, 55 Calcium Chloride Flake 50#	553.85
Iowa Dept. Revenue, State Taxes	1,197.00
Iowa Dept. of Natural Resources, 2019 Annual Wa. Use Fee #5963	164.00
Ida County Treasurer, Ur. #5 Benning Prop. Taxes 2018	458.40
Imwca, Install #4 W/C 18-19	741.00
Iowa One Call, Aug. One Call Locates	28.80
IPERS, IPERS	4,203.33
IRS-Fed./FICA Taxes, Fed./FICA Tax	6,463.19
Julius Cleaners, Rug Svc. City Hall	20.70
Kay Pam-HSA, HSA-Pre-Tax	50.00
Renee Leonard, Mileage	
IPERS IQUE Trng.	118.24
Leonard Renee-HSA, HSA-Pre-Tax	50.00
Mangold Environmental T., Water Routine Thm./Haa.	209.00
Matheson Tri-Gas Inc., Oxygen Amb.	118.60
Mid-America Publishing, Legals	190.23
MidAmerican Energy Co., Utilities	5,358.77
Motor Parts Sales, '02 Chevy Venture	3.92
Municipal Supply, Inc., 3/4 Alley Mtr./Comlink/Smartpnt.	1,322.00
Scott Niemeier, IRWA Conf. Mileage/Meal-Scott	196.76
Niemeier Scott-HSA, HSA-Pre-Tax	100.00
Matt Nobles, Ref. Tackle FB 2 Games Sept. 15	100.00
NW Rural Electric Company, Utilities	3,880.71
NW Ia. League of Cities, NWILC Mtg.-Mayor	15.00
One Office Solution, Office Supplies Ribbons	16.53
Kelly Otto, Ref. Tackle FB	

9-8 & 15-18	200.00
Plunkett's Pest Control, Pest Control Comm. Ctr.	47.00
Rex Reisdorph, Hose Hse. Maintenance	40.00
Riddell/All American Sports, Youth FB Jerseys-Comm. Ctr.	610.58
Ridge View High School, Homecoming Window Paint Rec.	20.00
Lindsay Ruble, CC Bd. Cake-Myrtle Bd. Party	32.00
Sargent Drilling, Well #7 Rehabilitation	3,884.74
Robert Shontz, Hose House Maintenance	20.00
SIMPSCO, Housing Trust Fund 18-19	2,032.00
Stevenson Hardware, Operating/Supplies	418.87
Tiefenthaler Quality Meat, Concessions Comm. Ctr.	100.36
Toyne Inc., Annual Fire Truck Inspections	2,261.44
US Cellular, Ambulance Cell Phone	109.51
US Postal Service, Oct. Utility Bills Pstge.-2	
Rolls Stamps	317.42
Wade Vincent, Ref. Flag FB 2 Games Sept. 15	30.00
Vollmar Motors, '08 Chevy Pickup	114.70
Vision Service Plan, Vision Ins.	51.90
Kole Winkel, Ref. Tackle FB 2 Games Sept. 8	100.00
PAID TOTALS	\$66,936.85

CLAIMS FUND SUMMARY

01 General	\$40,216.39
10 Road Use Tax	7,818.15
12 Employee Benefits	1,430.51
50 Urban Renewal #2 Escrow	2,032.00
57 Ur. #5-Housing Develop	446.00
00 Water	11,389.42
10 Sewer	3,604.38
TOTALS	\$66,936.85

**CITY OF HOLSTEIN REVENUE
2018 SEPTEMBER**

General Total	\$54,118.03
Road Use Tax Total	20,253.36
Employee Benefits Total	8,061.11
Emergency Fund Total	856.81
Ur. #5-Housing Develop. Total	18.79
Debt Service Total	8,183.36
Water Total	21,802.48
Cap. Projects Water Total	4,351.05
Sewer Total	17,390.38
Sw. Sinking/Cap. Projects Total	6,054.29
Storm Water Utility Total	1,550.00
TOTAL REVENUE BY FUND	\$153,498.19

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