

PUBLIC NOTICE

City of Holstein

**HOLSTEIN CITY COUNCIL
REGULAR MEETING – CITY HALL
MONDAY, MAY 7, 2018
5:30 p.m.**

**MINUTES
Call to Order**

The May 7, 2018, Holstein City Council Meeting was called to order by Mayor Ludvigson at 5:30 PM.

Members present: Gebers, Gross, Regennitter, Stevenson and Wellendorf. Absent–None.

Consent Agenda

Motion by Gebers, second by Regennitter to approve the Consent Agenda. Aye: All. Motion Carried.

A. Minutes of April 2, 2018, Council Meeting.

B. Treasurer’s Report.

C. Cigarette/Tobacco Permit Renewal–A & A Food & Fuel, Casey’s, Dollar General, Holstein Super Market, Holstein Travel Center, and Spirits, Stogies & Stuff.

Approval of Agenda

Motion by Regennitter, second by Gebers to approve the Agenda. Aye: All. Motion Carried.

Citizen Forum

There was no one present.

Mayor Report

April 10–Met with Loss Control Representative from Iowa Municipalities Workers’ Compensation Association.

April 10–Attended Western Iowa Advantage Annual Banquet.

April 3, 10, 17, & 24–Attended Farmers’ Market Committee Meetings.

April 13–Attended the U.S. 20 Corridor Association Meeting.

April 17–Attended the HDA Meeting.

April 17–Attended the E911 Service Board Meeting, the Emergency Management Meeting and Public Safety Meeting.

April 23–Met with City staff to begin process of developing a Volunteer Policy and Application.

April 23–Attended “Six Steps to Building a Better Business” Seminar.

April 23–Met with the Source Water Protection Plan Committee.

April 25-26–Attended the Roger Brooks Destination Development Summit.

April 27–Attended the Home Base Iowa Workshop.

Administrator Report

The Farmers’ Market will start on Tuesday, June 12th, –6 p.m., and will be held at the City Park.

April 19-20-Attended the IMFOA Spring Conference.

Open Burning/Grass Clippings/Lawn Mowing–Open burning is allowed this spring through Thursday, May 31st. Notices have been published in the paper and distributed throughout town regarding City Ordinances as they relate to blowing grass clippings into the street, lawn mowing and open burning.

Community Center Report

Summer Ball–Season will run from

May 10th–June 29th.
Baseball/Softball Uniforms–\$720 Kiwanis Donation was received. Net Expense: \$1,45

Ball Field Advertising–Total Income: \$3,36

Cinco de Mayo Dance Party–Was held Saturday, May 5th. Zumba/Piyo Dance Party followed by Mexican meal held at CornerHaus 101.

Theatre Arts & Filmmaking Camp–June 5th–8th, Registrations due May 15th.

ICCBF Grant–Lohff-Schumann was awarded \$8,000 for the SkyMaster Suspended Volleyball Net.

Public Works Report

Traffic control lights are not working properly. Public Works Director Niemeyer is researching repair options and costs. Street patching has begun. ACCO will be here this week to do repairs on the swimming pool. Swimming Pool Manager Bremer will look into options for repairing cracking on the pool deck. The storm sewer at the intersection of Merkley and Minnesota Street needs to be televised and jetted.

Taxi Report

Totals for April, 2018–272 rides, 743 stops, 20 days of driving.

Home Rule Proclamation

Mayor Ludvigson signed a proclamation in support of Home Rule. 2018 is the 50th Anniversary of Home Rule in the State of Iowa.

Source Water Protection Plan

Bridget Durst, Source Water Community Facilitator, presented the Source Water Protection Plan for approval. Motion by Gross, second by Regennitter to approve the Source Water Protection Plan as presented. Aye: All. Motion Carried.

Nuisance Abatement/Building Inspection Proposal

Dave Christensen, Absolute Inspection Services, proposed a contract to provide nuisance abatement and building inspection services. Motion by Gebers, second by Gross to sign a one-year contract with Absolute Inspection Services. Aye: All. Motion Carried.

Condition of Hanover Street

Public Works Director Niemeyer informed the Council the condition of Hanover Street has deteriorated to the point it can’t be properly plowed. He recommends the sewer lines be televised and this project be moved to a high priority.

Appointment of Cemetery Trustees

Per City ordinance 116.01, the Council shall at the first regular meeting in May of each year appoint two residents of the City to serve as Cemetery Trustees for the Township Cemetery Board of Trustees. Motion by Regennitter, second by Gebers to appoint Kim Fraser and Dave Kistenmacher as Cemetery Trustees. Aye: All. Motion Carried.

Ordinance 236–Water Utility Rates–Second Reading

The second reading of Ordinance 236–which reflects an increase in wa-

ter utility rates of 9%–was completed. Motion by Gross, second by Stevenson to approve the second reading of Ordinance 236. Aye: Gross, Regennitter, Stevenson, Wellendorf, and Gebers. Motion Carried.

Ordinance 237–Sewer Rates–Second Reading

The second reading of Ordinance 237–which reflects an increase in sewer utility rates of 5%–was completed. Motion by Regennitter, second by Stevenson to approve the second reading of Ordinance 237. Aye: Regennitter, Stevenson, Wellendorf, Gebers, and Gross. Motion Carried.

Ordinance 238–Storm Sewer Rates–Second Reading

The second reading of Ordinance 238–which reflects an increase in storm sewer rates of \$1–was completed. Motion by Gross, second by Gebers to approve the second reading of Ordinance 238. Aye: Stevenson, Wellendorf, Gebers, Gross, and Regennitter. Motion Carried.

Resolution 2018-11

Resolution Supporting Continued Funding of Backfill

Motion by Regennitter, second by Gross to approve Resolution 2018-11. Aye: Wellendorf, Gebers, Gross, Regennitter, and Stevenson. Motion Carried.

Service Line Warranty Letter

The proposed Service Line Warranty Letter, which will be sent to all Holstein homeowners, was presented. It was suggested to add a line informing residents they can purchase the insurance at any time. Motion by Regennitter, second by Stevenson to approve the Service Line Warranty Letter as corrected. Aye: All. Motion Carried.

City-Wide Appliance Pick Up

City Administrator Hanson has been contacted by Bruce Full, who does appliance pick up days for neighboring communities, wondering if Holstein was interested in his service. The Council directed Hanson to proceed in scheduling an appliance pick-up day.

Hazardous Building–125 N. Main St.

There is no new information regarding this matter.

Long Lines Franchise Agreement

The Council Utility Committee is scheduled to meet with Long Lines representatives to begin negotiating the proposed Franchise Agreement on Monday, May 14th, 6:00 p.m.

Other Business

Councilmember Regennitter requested we ensure all owners of animals impounded be charged fines accordingly.

Claims

Motion by Stevenson, second by Regennitter to approve payment of the bills. Aye: All. Motion Carried.

Adjourn

Motion by Gebers, second by Regennitter to adjourn. Aye: All. Motion Carried. Meeting adjourned at 6:47 p.m.

Connie Ludvigson, Mayor

ATTEST:
Katherine Hanson, City Administrator

CITY OF HOLSTEIN 2018 APRIL

General Total	\$329,696.75
Road Use Tax Total	6,789.22
LOST Total	9,872.18
UR #5-Housing Develop.	
Total	14,899.00
City Shop Bldg. Total	21,530.00
Water Total	13,279.38
Cap. Projects Water Total	4,033.04
Sewer Total	15,556.08
Sw. Sinking/Cap. Projects	
Total	6,230.24
Storm Water Utility Total	\$718.75

TOTAL REVENUE BY FUND \$422,604.64

A & A Food & Fuel LLC, #274 Grass Rig	\$90.27
ACCO Unlimited Corp., Chemicals Water Dept.	690.60
Advanced Systems Inc., CC Copier Contract 4/12-5/11/18	69.58
Aetna Behavioral Health, EAP Services	25.20
Dennis Albers, Reimb Self-Ins.	42.64
All American Publishing, Poster Ad Comm. Ctr.	159.00
Alliance Connect, Web Hosting	8.99
American Red Cross, 2018 Lts. Facility Fee	300.00
Bagenstos Libby-HSA, HSA-Pre-Tax	150.00
Baker & Taylor Entertain., Books Library	243.96
Bank of America, Operating/Supplies/Bldg.	1,724.56
Builders First Source, Ballfield Chalk Comm. Ctr.	346.50
DBA Builders Sharpening & Serv., Weed Wacker Repair	267.40
BV County Environ. Health, 2018 Food Service License-Rec.	67.50
Casey’s General Stores, Vehicle Fuel	450.39
Central Ia. Distributing, Mineral Shock Conc./ Conc. 118	395.00
Cherokee Regional Med. Cntr., Paramedic Assist	266.00
Chesterman Co., Concessions	316.00
Correctionville Building, Maintenance Shop	
Insulation	437.12
Counsel, Copier Contract Library	49.13
Delta Dental of Iowa, Dental Ins.	87.12
Jamee Dittmer, T-shirts Comm. Ctr.	2,200.00
Dollar General-Regions 410526, City Hall Bldg.	78.45
David Ehler, Reimb. Mailbox Hit By Plow	21.39
Electronic Engineering,	

F550 Radio Installation	427.91
EMS Billing Services, Amb. Claims Filing Fees	1,542.43
Field Fire, Oxygen Sensor	147.00
Fire Proof Plus, Inc., Annual Insp./3 B500 5# Exting.	252.00
First Coop Association, Vehicle Fuel	1,079.75
Frontier Communications, Telephone	717.14
Galva Holstein CSD, Facility Rental-Dance Rec.	237.50
GIS Benefits, Life Insurance Candi Graff, CPR Trng., 11 Students/Comm. Ctr.	380.00
Graffix Inc., DBA Wall of Fame, Basketball Medals Comm. Ctr.	80.77
Mary Gross, Hwy 20 Meeting Supplies	30.00
Hallett Materials, Road Gravel	1,045.89
Katherine Hanson, IMFOA & Roger Brooks Seminar-Kay	323.73
Healy Welding, Big Mack Tanker Repair	848.00
Holiday Inn & Conf. Center, IMFOA Conf., Motel Admin.	201.60
DBA Holstein Sanitation Inc., April Refuse Contract	10,591.90
Holstein Super Market, Comm. Ctr. Operating	80.53
Holstein Travel Center, Fire Truck Diesel Fuel	94.00
Hunzelman Putzier & Co. LLC, ‘16-17 Annual Exam Balance	129.59
Iowa Dept. Revenue, Sales Tax Jan-Mar. 2018	5,772.00
Ida County Sanitation, Unit 275 Oil Change Supplies	66.50
Ida County Sheriff’s Office, Serve Contempt Order/ Kurt Stamp	51.50
Iowa One Call, Locate Service	20.80
IPERS, IPERS	4,128.56
IRS-Fed./FICA Taxes, Fed./ FICA Tax	9,760.78
Janitor’s Closet, Ltd., CC Supplies	266.85
Julius Cleaners, Rug Svc. City Hall	20.70
Kay, Pam-HSA, HSA-Pre-Tax	75.00
Kiwanis, 2017-18 Dues Comm. Ctr. Kiwanis	100.00
Joe Kucera, NIYSL Summer Ball Fees	365.00
Leonard Renee-HSA, HSA-Pre-Tax	75.00
Mangold Environmental T., Water Routine Bacteria/ Nitrate	123.00
Marco Technologies LLC, Copier Contract 3/27-6/26, 2018	804.88

Matheson Tri-Gas Inc., Amb. Oxygen	108.50
Med. Compass, 21 Physicals/Hear/Vision Fire	4,143.00
Mid-America Publishing, Legals	263.70
Mid-American Energy Co., Utilities	4,341.08
Motor Parts Sales, ‘01 Traverse Taxi	32.36
Scott Niemeier, Reimb Self-Ins.	890.05
Niemeier Scott-HSA, HSA-Pre-Tax	150.00
NE Rural Electric Cooperative, Utilities	3,095.21
Office Elements, Office Supplies Envelopes City	175.81
One Office Solution, Office Supplies	67.65
Peterbilt of Sioux City, Peterbilt Fire Truck	103.60
Rees Mack Sales & Service, Trunion Bushing/Big Mack Fir83	3,375.62
Region XII Council of Govrmts., West Ia. Advtge. Mayr./Admin./ Council.	60.00
Rex Reisdorph, Hose Hse. Maintenance	40.00
Lindsay Ruble, Birthday Cake Comm. Ctr.	32.00
S-C Summer Rec., Reimb. Sign-Up Fees/3 Girls	120.00
Sargent Drilling, Pump Repair	4,491.00
DBA SCE LLC, Jetter-Lagoon	325.00
Secure Shred Solutions, Secure Shred City Hall Recycle	80.00
Robert Shontz, Hose House Maintenance	20.00
Sioux City Journal, Comm. Ctr. Progress Holstein Ad	64.00
Stevenson Hardware, Bldg./Operating/Supplies	173.35
Trans-Iowa Equipment Inc., Sweeper Repair	675.36
US Cellular, Ambulance Cell Phone	219.14
U.S. Postal Service, May Ub. Postage	215.11
Vollmar Motors, ‘03 Venture Van-CC	92.40
Vision Service Plan, Vision Ins.	62.28
Paid Total	\$71,738.37

FUND CLAIMS FUND NAME

1 General	\$42,355.10
110 Road Use Tax	8299.41
112 Employee Benefits	1,000.45
600 Water	13,543.25
610 Sewer	6,112.25
810 Revolving Fund	427.91
TOTALS	\$71,738.37

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