

# PUBLIC NOTICE

City of Holstein

## HOLSTEIN CITY COUNCIL REGULAR MEETING—CITY HALL MONDAY, JUNE 4, 2018 5:30 p.m.

### MINUTES

#### Call to Order

The June 4, 2018, Holstein City Council Meeting was called to order by Mayor Ludvigson at 5:30 p.m.

Members present: Gebers, Gross, Regennitter, Stevenson and Wellendorf.

#### Consent Agenda

Motion by Regennitter, second by Gross to approve the Consent Agenda. Aye: All. Motion Carried.

A. Minutes of May 7, 2018, Council Meeting and May 21, 2018, Special Meeting.

B. Treasurer's Report.

#### Approval of Agenda

Motion by Gebers, second by Regennitter to approve the Agenda. Aye: All. Motion Carried.

#### Citizen Forum

There was no one present.

#### Mayor Report

May 1—Met with Absolute Inspection Services.

May 7—Met with the Council Pool and Park Committee and Swimming Pool Manager Bremer to assess needed swimming pool repairs.

May 9—Attended the Branding Committee Meeting.

May 9—Attended the Board of Adjustment Meeting.

May 10—Attended SIMPCO's Annual Meeting.

May 14—Met with Council Utility Committee and Bill Gaukel from Long Lines.

May 15—Attended the HDA Meeting.

May 15—Attended the Public Safety Meeting and E911 Board Meeting.

May 16—Attended a Nuisance Abatement Conference.

May 28—Proclaimed the day to be observed Memorial Day.

#### Administrator Report

The Farmers' Market will start on Tuesday, June 12, 4–6 p.m., at the City Park.

A City-wide appliance pick-up has been scheduled for Monday, July 9 (west side), Monday July 16 (east side), and during the hazardous waste pick-up on Wednesday, August 1.

#### Community Center Report

Summer Ball Concessions: Total Income - \$1,479.86.

Theatre & Film Camp: June 5 – 8.

Minors' Baseball Tournament: June 9.

Angie Kristensen Basketball Camp: June 5, 18, and 26; for students 1<sup>st</sup>–12<sup>th</sup> grade.

Ambush Basketball Camp: July 10, 17, 24 and 31; for students 1<sup>st</sup>–8<sup>th</sup> grade.

NWI Premier Volleyball Camp: June 21 and 22 for ages 13 and older.

Free Holstein Pool Swim Workouts: June 11 & 13, 5:30–6:20 p.m. All ages welcome.

#### Swimming Pool Report

Patch work has been completed by

ACCO. The pump impeller had to be repaired. There is six full- and part-time staff. Due to the extreme heat, the pool opened a day early. To date, there are 55 family season passes sold and 55 students registered for swimming lessons. Lifeguard and Water Safety Instructor classes are currently being held.

#### Taxi Report

Totals for May, 2018–288 rides, 801 stops, 22 days of driving.

#### Resolution 2018-12 Approving A Memorandum of Understanding Between the Iowa Department of Administrative Services, State Accounting Enterprise and the City of Holstein, Iowa, for Participation in the Income Offset Program.

Motion by Gross, second by Wellendorf to approve Resolution 2018-12. Aye: Gross, Wellendorf Stevenson and Gebers. Abstained: Regennitter. Motion Carried.

#### Resolution 2018-13 A Resolution to Authorize the Transfer of Appropriation Between Funds – Fiscal Year 2017-2018

Motion by Regennitter, second by Stevenson to approve Resolution 2018-13. Aye: Wellendorf, Gebers, Gross, Regennitter, and Stevenson. Motion Carried.

#### Resolution 2018-14 A Resolution Adopting Employee Wages and Salaries for Fiscal Year 2018-2019 and Authorizing Clerk to Draw Payroll

Motion by Stevenson, second by Gross to approve Resolution 2018-14. Aye: Gross, Regennitter, Stevenson, Wellendorf, and Gebers. Motion Carried.

#### Ordinance 236—Water Utility Rates—Third Reading

The third reading of Ordinance 236—which reflects an increase in water utility rates of 9%—was completed. Motion by Regennitter, second by Stevenson to approve the third reading of Ordinance 236. Aye: Wellendorf, Gebers, Gross, Regennitter, and Stevenson. Motion Carried. Ordinance 236 will go into effect upon publication.

#### Ordinance 237—Sewer Rates—Third Reading

The third reading of Ordinance 237—which reflects an increase in sewer utility rates of 5% was completed. Motion by Gross, second by Regennitter to approve the third reading of Ordinance 237. Aye: Regennitter, Stevenson, Wellendorf, Gebers, and Gross. Motion Carried. Ordinance 237 will go into effect upon publication.

#### Ordinance 238—Storm Sewer Rates—Third Reading

The third reading of Ordinance 238—which reflects an increase in storm sewer rates of \$1 was completed. Motion by Wellendorf, second by Gebers to approve the third reading of Ordinance 238. Aye: Stevenson, Wellendorf, Gebers, Gross, and Regennitter. Motion Carried. Ordinance 238 will go into effect

upon publication.

#### Ordinance 239—Mowing—First Reading

Ordinance 239 was presented, which revises Chapter 53 of the Holstein City Code. Motion by Regennitter, second by Gebers to approve the first reading of Ordinance 239. Aye: Gebers, Gross, Regennitter, Stevenson, and Wellendorf. Motion Carried. Motion by Regennitter, second by Stevenson to waive the second and third readings of Ordinance 239. Aye: Regennitter, Stevenson, Wellendorf, Gebers and Gross. Motion Carried. Ordinance 239 will go into effect upon publication.

#### Change Timing of Stop Light at Intersection of Main Street and Maple Street

Dean Werner expressed concerns about the rate of speed traffic travels through town on Highway 59, as well as associated safety issues. The Council directed City Administrator Hanson and Public Works Director Niemeier to research what options are available to change the timing of the stop lights. Continued discussion will be held at the July City Council Meeting.

#### Kinderfest Update

Kinderfest Committee representative Mel Schoer gave the Council an update of activities for Kinderfest. Motion by Gross, second by Gebers to approve the appropriate road closures for the Kinderfest parade and activities in the park. Aye: All. Motion Carried.

#### Char-Mac Developer Rebate Agreement

The Char-Mac properties have been sold to Ablit Resicare, Inc. John Danos, Dorsey & Whitney, was consulted to determine the effect of the sale on the Developer Rebate Agreement Between Jeanine Chartier, Char-Mac of Holstein, and the City of Holstein. The three options available to the City are: continue to pay the developer rebate to Jeanine Chartier until the \$400,000 is reached; assert the transfer of ownership breaches the original contract and stop making payments; or develop a new agreement with the current owner and make rebate payments to them. Motion by Stevenson, second by Wellendorf to continue to pay the developer rebate to Jeanine Chartier until the \$400,000 limit is reached. Aye: All. Motion Carried.

#### Hanover Street

An estimate of costs for the Hanover Street Roadway Extension, developed as part of the Capital Improvement Plan, is \$266,763.25. This project will remain a top priority within the Capital Improvement Plan.

#### Long Lines Survey

The Utility Committee met with William Gaukel, Long Lines, to begin the negotiation process of the Franchise Agreement. Long Lines will distribute a customer satisfaction survey. The Utility Committee will review the results of the survey when it has been completed.

#### Hazardous Building—125 N. Main St.

There is no new information regarding this matter.

#### Other Business

Discussion was held regarding parking issues during ball games at the Lohff-Schumann Community Center. City Administrator Hanson will contact Sheriff Harriman.

#### Claims

Motion by Regennitter, second by Gebers to approve payment of the bills. Aye: All. Motion Carried.

#### Adjourn

Motion by Gebers, second by Regennitter to adjourn. Aye: All. Motion Carried. Meeting adjourned at 6:37 p.m.

Connie Ludvigson, Mayor

#### ATTEST:

Katherine Hanson, City Administrator

#### Monday, June 4, 2018 CITY OF HOLSTEIN 5-9 TO 6-5-18 CLAIMS

|  |            |
|--|------------|
| Acco Unlimited Corp.,<br>Pool Patching                         | \$4,233.00 |
| Alliance Connect, Web<br>Hosting                               | 8.99       |
| Bagenstos Libby-HSA,<br>HSA-Pre-Tax                            | 100.00     |
| Baker & Taylor Entertain.,<br>Books Library                    | 138.91     |
| Bankers Trust, Bond Pmts.                                      | 225,718.75 |
| DBA Builders Sharpening<br>& Serv., Blower for<br>Weed Trimmer | 402.35     |
| Casey's General Stores,<br>Vehicle Expense                     | 519.47     |
| Char Mac of Holstein, Ur.<br>#5 Ridge Rebate<br>2017-18        | 43,101.00  |
| Cherokee Regional Med.<br>Cntr., Paramedic Assist.             | 133.00     |
| Community Bank, Interest<br>Public Works Shop Bldg.            | 4,500.00   |
| Correctionville Building,<br>Shop Supplies                     | 185.35     |
| DBA Cosgrove Law Firm,<br>Legal Services                       | 1,850.50   |
| Counsel, Library Copier<br>Contract                            | 34.46      |
| Culligan of Ida Grove,<br>Softner Salt Comm. Ctr.              | 29.10      |
| Delta Dental of Iowa,<br>Dental Ins.                           | 87.12      |
| Dollar General, Bldg./<br>Maint./Supplies                      | 52.70      |
| Evan Else, Umpire May<br>22, 23, 24, 30, 31                    | 495.00     |
| Emergency Medical<br>Products, Ambulance<br>Supplies           | 311.36     |
| EMS Billing Services, Amb.<br>Claims Filing Fees               | 877.42     |
| Farm & Home<br>Publishers, 2018 Ida<br>County Platbooks-2      | 114.80     |
| Feld Fire, Fire/Methane<br>Gas                                 | 254.00     |
| First Coop Association,<br>Vehicle Exp.                        | 781.16     |
| Frontier Communications,<br>Telephone                          | 690.27     |
| Mike Fry, Umpire May 21<br>& May 24                            | 225.00     |
| General Traffic Controls,                                      |            |

|   |                     |        |
|---|---------------------|--------|
| Traffic Signal Red Ball<br>Joshua Gross, Umpire<br>May 24                         | 74.33               | 35.00  |
| Wade Harriman, Umpire<br>May 24   | 185.00              |        |
| Hauff Mid-America Sports,<br>T-Ball Batter Helmets/<br>Chest Pro.                 | 642.50              |        |
| Holstein Cemetery Assn.,<br>Tax Asking 2017-18                                    | 3,000.00            |        |
| Holstein Development<br>Authority, HDA Budget<br>Request 2017-18                  | 2,500.00            |        |
| Holstein Electric Ltd.,<br>Comm Ctr. Ballasts<br>Replaced                         | 617.90              |        |
| DBA Holstein Sanitation<br>Inc., May Refuse<br>Contract 2018                      | 10,840.17           |        |
| Holstein Super Market,<br>Comm. Ctr./City/Pool<br>Supplies                        | 1,461.92            |        |
| Holstein Travel Center,<br>Spreader Fuel  | 70.00               |        |
| Ia. Dept. of Transportation,<br>Hwy. 20 Wa. Main<br>Relocate 1 <sup>st</sup> Pmt. | 64,990.43           |        |
| Iowa Dept. Revenue,<br>State Tax  | 1,165.00            |        |
| Inland Truck Parts Co.,<br>Solenoid Fire Trk. #252                                | 156.98              |        |
| Inside Scoop, Pool<br>Concessions   | 150.00              |        |
| Iowa One Call, April<br>Locates   | 33.30               |        |
| IPERS, IPERS  | 3,874.83            |        |
| IRS-Fed/FICA Taxes Fed./<br>FICA Tax  | 7,080.69            |        |
| Janitor's Closet, Ltd.,<br>Comm. Ctr. Bldg.<br>Supplies                           | 253.94              |        |
| Julius Cleaners, Rug Svc.<br>City Hall  | 31.05               |        |
| Kay Pam- HSA, HSA-Pre-<br>Tax   | 50.00               |        |
| Leonard Renee-HSA,<br>HSA-Pre-Tax   | 50.00               |        |
| Mangold Environmental<br>T., Water Routine Rad.                                   | 314.00              |        |
| Matheson Tri-Gas Inc.,<br>Amb. Oxygen   | 122.15              |        |
| Mid-America Publishing,<br>Publishing City  | 444.93              |        |
| MidAmerican Energy Co.,<br>Utilities  | 3,809.83            |        |
| Motor Parts Sales, Pool<br>Manlift  | 227.98              |        |
| Munson Cleaning, Carpet<br>Cleaning City Hall                                     | 189.00              |        |
| Dale Nelson, Concessions<br>Comm. Ctr.  | 10.44               |        |
| Niemeier Scott-HSA,<br>HSA-Pre-Tax  | 100.00              |        |
| North Ida Builders LLC,<br>Hotel/Motel Rebate<br>thru 6-1-18                      | 11,184.78           |        |
| Novelty Machine &<br>Supply, Pool Pump<br>Repair                                  | 5,209.77            |        |
| NW Rural Electric<br>Cooperative, Utilities                                       | 3,106.20            |        |
| One Office Solution,<br>Brother Toners City<br>Jeanette Peterson, Amb.            | 305.63              |        |
| Refund/Paid Twice<br>Petty Cash Pool Cash<br>Drawer 2018                          | 100.00              | 122.59 |
| Rehab Systems, Inc.,<br>Jetvac Sw. Lift Sta./TV<br>Minnesota                      | 1,787.50            |        |
| Rex Reisdorph, Hose Hse.<br>Maintenance   | 40.00               |        |
| William Riley, Umpire<br>May 21   | 65.00               |        |
| DBA SCE LLC, Pumper<br>Trk. w/operator @ Pool                                     | 405.00              |        |
| Robert Shontz, Hose<br>House Maintenance  | 20.00               |        |
| Michael Stehr, Umpire<br>May 23 & June 1  | 195.00              |        |
| Stevenson Hardware,<br>Bldg./Maint./Supplies/<br>Operating                        | 407.63              |        |
| Tiefenthaler Quality Meat,<br>Concessions Comm. Ctr.                              | 324.38              |        |
| Emily Todd, Barcode<br>Scanner Reimb.<br>Librarian                                | 68.43               |        |
| U.S. Postal Service,<br>Library Box 290 1 Yr.<br>Rent 2018                        | 495.77              |        |
| Jared Vohs, Umpire<br>May 22, May 31, June 1                                      | 195.00              |        |
| Vollmar Motors, '08<br>PU Grille  | 245.00              |        |
| Vision Service Plan,<br>Vision Ins.   | 62.28               |        |
| Douglas Wessling,<br>Umpire May 10 &<br>May 17                                    | 170.00              |        |
| Wigman Co., Pool<br>Gaskets   | 63.09               |        |
| Tyler Wingert, Umpire<br>May 14 & May 16  | 60.00               |        |
| <b>PAID TOTALS</b>  | <b>\$411,958.13</b> |        |
| <b>Fund Name</b>  | <b>Summary</b>      |        |
| 01 General  | \$43,753.33         |        |
| 02 Hotel/Motel Tax  | 11,184.78           |        |
| 10 Road Use Tax   | 5,263.85            |        |
| 57 Ur. #5 - Housing<br>Develop.   | 43,101.00           |        |
| 00 Debt Service   | 230,218.75          |        |
| 18 Hwy. 20 Wa. Main<br>Relocate   | 64,990.43           |        |
| 00 Water  | 6,337.94            |        |
| 10 Sewer  | 7,108.05            |        |
| <b>TOTALS</b>   | <b>\$411,958.13</b> |        |
| <b>CITY OF HOLSTEIN REVENUE<br/>2018 MAY</b>                                      |                     |        |
| General Total   | \$97,969.98         |        |
| Hotel/Motel Tax Total   | 10,442.39           |        |
| Road Use Tax Total  | 16,768.03           |        |
| Employee Benefits Total   | 4,195.75            |        |
| Emergency Fund Total  | 482.80              |        |
| LOST Total  | 9,702.71            |        |
| Urban Renewal #2 Escrow   | 3,213.98            |        |
| Debt Service Total  | 4,902.16            |        |
| Water Total   | 14,800.12           |        |
| Cap. Projects Water Total   | 4,029.02            |        |
| Sewer Total   | 16,016.16           |        |
| SW Sinking/Cap. Projects  | 6,164.76            |        |
| Storm Water Utility Total   | 768.81              |        |
| <b>TOTAL REVENUE BY FUND</b>  | <b>\$189,456.67</b> |        |
| (Published in the Holstein Advance on<br>Wednesday, June 13, 2018)                |                     |        |