

PUBLIC NOTICE

City of Holstein

**HOLSTEIN CITY COUNCIL
REGULAR MEETING – CITY HALL
MONDAY, APRIL 2, 2018
5:30 p.m.**

MINUTES

Call to Order

The April 2, 2018, Holstein City Council Meeting was called to order by Mayor Ludvigson at 5:30 p.m. Members present: Gross, Gebers, Regennitter, and Stevenson. Absent-Wellendorf.

Consent Agenda

Motion by Gross, second by Regennitter to approve the Consent Agenda. Aye: All. Motion Carried.

A. Minutes of March 5, 2018, Council Meeting and March 12, 2018, Public Hearing

B. Treasurer's Report.

Approval of Agenda

Motion by Regennitter, second by Gebers to approve the Agenda. Aye: All. Motion Carried.

Citizen Forum

Christine Wiese was present to express concerns regarding the imposed embargo on use of the gravel alleys for garbage pick-up.

Mayor Report

March 2--Attended SIMPCO's Membership Workshop.

March 7--Attended Branding and Farmers Market Committee Meetings.

March 15--Met with Bridget Durst and Hannah Vorrie regarding Urban Revitalization.

March 15--Attended the Source Water Protection Plan Meeting.

March 20--Attended the HDA Meeting.

March 20--Attended the Public Safety Meeting.

March 21--Participated in a phone conference regarding the NLC Service Line Warranty Program.

March 22 -- Attended Northwest Iowa League of Cities' Meeting.

March 29--Attended the SIMPCO Board of Directors' Meeting

Administrator Report

The Marketing/Branding Committee has completed the rack cards, which will be distributed to local businesses, as well as in motels in Ida Grove and Cherokee.

The Farmers' Market will be held in the City Park, beginning on Tuesday, June 12th, and will be held on Tuesdays through October 16th. Times will be from 4:00 p.m.-6:00 p.m.

Northwest Iowa Clerks' Association

Meeting was Wednesday, March 21. The topic was Conflict Resolution.

Community Center Report

St. Patrick's Day 5K--Total Income-\$960.

Basketball Tournament--Total Income-\$544.

Soccer--68 participants--Total Income-\$1,020.

Summer Ball--161 participants. Season will run from May 14--June 24.

Community Room Paint--Thank you to Dave Conley for donating his time and materials to paint the community room.

Summer Theatre Arts Camp--Will be held June 5--June 8.

Summer Filmmaking Camp--Will be held June 12 -- June 15.

Public Works Report

Public Works Director Niemeier is in the process of scheduling the sewer grouting and street patching projects. Acco has been contacted to schedule the pool patching before the summer swimming season begins. Snow removal expenses have been higher than usual this year. When the weather permits, staff will begin grading and applying gravel to the alleys.

Taxi Report

Totals for March, 2018--326 rides, 926 stops, 22 days of driving.

Discussion Regarding Annexation Process

City Administrator Hanson informed the Council she has been approached by an individual who has purchased property and is interested in annexing into the City of Holstein and connecting to City utilities. The property includes acreage and a barn, which he will use to raise and train horses. Given that the current City Ordinances do not regulate the number of horses on a property, and any property that annexes into the City limits is automatically classified as Agricultural, the Council instructed City Administrator Hanson to proceed with the annexation process if the property owner is still interested in pursuing it.

Designate Animal Control Officer

City Ordinances refer to the responsibilities of the Animal Control Officer, but the City does not currently have someone designated. Motion by Stevenson, second by Gross to appoint Council Member Regennitter as Animal Control Officer, with Council Member Gebers as the designated Animal Control Officer in the absence of Regennitter. Aye: All. Motion Carried.

Ordinance 236--Water Utility Rates--First Reading

The first reading of Ordinance 236--which reflects an increase in water utility rates of 9%--was completed. Motion by Gross, second by Regennitter to approve the first reading of Ordinance 236. Aye: Regennitter, Stevenson, Gebers and Gross. Absent: Wellendorf. Motion Carried.

Ordinance 237--Sewer Rates--First Reading

The first reading of Ordinance 237--which reflects an increase in sewer utility rates of 5%--was completed. Motion by Regennitter, second by Gross to approve the first reading of Ordinance 237. Aye: Stevenson, Gebers, Gross, and Regennitter. Absent: Wellendorf. Motion Carried.

Ordinance 238--Storm Sewer Rates--First Reading

The first reading of Ordinance 238--which reflects an increase in storm sewer rates of \$1--was completed. Motion by Gross, second by Stevenson to approve the first reading of Ordinance 238. Aye: Gebers, Gross, Regennitter and Stevenson. Absent: Wellendorf. Motion Carried.

Hazardous Building--125 N. Main St.

There is no new information regarding this matter.

Long Lines Franchise Agreement

City Administrator Hanson continues to work to schedule a negotiation meeting between Long Lines and the City Council Utility Committee.

Other Business

Council Member Gebers reminded the Council of several unfinished projects.

Claims

Motion by Regennitter, second by Stevenson to approve payment of the bills. Aye: All. Motion Carried.

Adjourn

Motion by Gebers, second by Regennitter to adjourn. Aye: All. Motion Carried. Meeting adjourned at 6:08 p.m.
Connie Ludvigson, Mayor

ATTEST:

Katherine Hanson, City Administrator

**CITY OF HOLSTEIN CLAIMS
3-8 TO 4-3-18**

3E Elec. Engineering & Equip., Lagoon Circuit Breaker 240v	\$552.59
Advanced Systems Inc., CC Copier Contract Mar.-Apr. 2018	12.54

Agnew & Soseman Insurance, 2018 Ford F550 Ins.	109.00
Dennis Albers, Reimb. Self Ins.	229.84
Alliance Connect, Web Hosting	8.99
Arnold Motor Supply, Fire Big Mack Tanker Paint	241.78
Libby Bagenstos, Reimb. for Sports Balls	42.78
Bagenstos Libby-HSA, HSA-Pre-Tax	100.00
Baker & Taylor Entertain., Books Library	100.64
Bank of America, Trng. Comm. Ctr. 4 Trainers	2,218.88
DBA Builders Sharpening & Serv., Z920M TC920mc051530 Mowertrade	2,280.00
Casey's General Stores, Vehicle Exp.	414.64
Clausen Performing Arts Center, Well Field Lease 2018-Brosamle	400.00
Core & Main, Clamp & Valves	127.68
Counsel, Lib. Copier Contract	42.94
Culligan of Ida Grove, Softner Salt	19.40
Delta Dental of Iowa, Dental Ins.	87.12
Jamee Dittmer, Shamrock Run Shirts Comm. Ctr.	638.00
Mark Dewit, Replace Mailbox Hit by Plow	21.39
Dollar General-Regions 410526, City Bldg. Supplies	14.25
EMS Billing Services, Amb. Claims Filing Fees	397.24
Feld Fire, Air Test Breathing Air Compressor	333.95
First Coop Association, Vehicle Exp.	3,008.12
J.T. Forristal, Weight Loss Winner 2018	125.00
Frontier Communications, Telephone	722.52
Graham Tire Sioux City, Tires, Shop Van	263.96
DBA Holstein Sanitation Inc., March Refuse PU Contract	10,442.90

Holstein Super Market, Concessions/Supplies Comm. Ctr.	162.21
Holstein Travel Center, Amb. #252 Fuel	103.00
Iowa Dept. Revenue, State Taxes	1,222.00
Ida County Sheriff's Office, 4 th Qtr. Apr./May/June Co. Wide Law	60,170.75
Ida County Treasurer, 4 th Qtr. April-June Co. Disaster	1,264.00
IPERS, IPERS	4,041.93
IRS-Fed./FICA Taxes, Fed./FICA Tax	6,522.57
Julius Cleaners, Rug Svc. City Hall	20.70
Kay Pam-HSA, HSA-Pre-Tax	50.00
Leonard Renee-HSA, Hsa-Pre-Tax	50.00
Lukins Construction, Water Leak Repair/G. Breyfogle	1,488.00
Mangold Environmental T., Water Routine Svc.-Every 6 Yrs.	850.00
Marx Truck Trailer Sales, Flatbed Plow/Plates/Wear Bar.	429.18
Matheson Tri-Gas Inc., Oxygen Amb.	111.75
Storey Kenworthy/Matt Parrott, 3200 Blank Utility Bills	717.08
Mid-America Publishing, Legals	212.38
MidAmerican Energy Co., Utilities	4,756.21
Midwest Wheel Companies, Truck Cross Chain w/ end Hooks	476.00
Motor Parts Sales, Streets Vehicle Exp.	187.21
Scott Niemeier, Reimb. Self Ins.	49.22
Niemeier Scott-HSA, HSA-Pre-Tax	100.00
NW Rural Electric Cooperative, Utilities	3,244.24
NW Ia. League of Cities, NWILC Mtg.-Estherville Mayor	15.00
One Office Solution, Gb. Cardstock for Postcards	23.96
Petty Cash, Petty Cash City Hall	35.27
Rex Reisdorph, Hose Hse. Maintenance	40.00
DBA S & S Sales, Fire Tanker Repair	66.97

Robert Shontz, Hose House Maintenance	20.00
Something Unique Inc., Comm. Ctr. Caps & Visors	625.00
Steffen Truck Equipment Inc., Peterbilt Hyd. Fluid	47.35
Stevenson Hardware, Operating/Supplies/Bldg./Maint.	161.80
Adam Struck, Weight Loss Winner 2018	125.00
Kelsey Struck, Weight Loss Winner 2018	125.00
Team Laboratory Chemical, 50# Mega Bugs Lagoon	816.50
Emily Todd, Reimb. Lib. Books	158.72
US Cellular, Ambulance Cell Phone	219.18
US Postal Service, Mail Gb.-Alley Pc./Stamps/April Ub. Pstge.	870.61
Vollmar Motors, '08 PU Lifters Repair	3,007.60
Vision Service Plan, Vision Ins.	62.28
John Walsh, Replace Mailbox Hit by Plow	21.39
WCICA Secretary, 2018 Dues	10.00
Ziegler Inc., Loader Repair	1,214.38
REPORT TOTALS	\$116,850.59
FUND & CLAIMS FUND SUMMARY NAMES	
1 General	\$89,929.10
110 Road Use Tax	13,047.70
112 Employee Benefits	279.06
600 Water	8,287.94
610 Sewer	5,306.79
Totals	\$116,850.59
CITY OF HOLSTEIN REVENUES 2018 MARCH	
General Total	49,696.87
Hotel/Motel Tax Total	11,927.16
Road Use Tax Total	12,432.44
Employee Benefits Total	3,112.33
Emergency Fund Total	358.13
Local Option Sales Tax Total	19,744.32
Debt Service Total	3,420.03
Water Total	13,932.49
Cap. Projects Water Total	4,063.99
Sewer Total	16,348.85
Sw. Sinking/Cap.Projects Total	\$6,203.15
TOTAL REVENUE BY FUND	\$141,965.01

(Published in the Holstein Advance on Wednesday, April 11, 2018)