

PUBLIC NOTICE

City of Holstein

**HOLSTEIN CITY COUNCIL
REGULAR MEETING – CITY HALL
MONDAY, MARCH 5, 2018
5:30 p.m.**

MINUTES

Call to Order

The March 5, 2018, Holstein City Council Meeting was called to order by Mayor Ludvigson at 5:30 p.m. Members present: Gebers, Gross, Regennitter, Stevenson and Wellendorf. Absent–None.

Consent Agenda

Motion by Gross, second by Gebers to approve the Consent Agenda. Aye: All. Motion Carried.

A. Minutes of February 5, 2018, Council Meeting, February 12, 2018, Special Meeting, and February 19, 2018, Special Meeting.

B. Treasurer's Report.

C. American Legion-Class C Liquor and Sunday Sales.

Holstein Country Club–Class C Liquor and Outdoor Sunday Sales.

Midwest Deli–Class B Beer.

Spirits, Stogies & Stuff–Class E Liquor, Class B Wine, Class C Beer, Sunday Sales.

Approval of Agenda

Motion by Regennitter, second by Stevenson to approve the Agenda. Aye: All. Motion Carried.

Citizen Forum

There was no one present.

Mayor's Report

February 7–Attended Branding/Marketing and Farmers' Market Meeting.

February 13– Attended the Source Water Plan Meeting.

February 15–Attended the Ida County Conference Board Meeting.

February 20–Attended the Holstein Development Authority Meeting.

February 20–Hosted the Public Safety Commission, E911 and Emergency Management Commission Meetings.

Sheriff's Report

Sheriff Harriman reported he was able to reduce the Sheriff's Department budget to a 5% increase for FY 18-19. The budget includes hiring one additional jailer. The process will begin so this employee is in place by July 1, 2018.

Administrator Report

The Preliminary FY 2018/2019 Budget has been published as required. The Public Hearing is set for Monday, March

12, 2018, 5:30 p.m. at Holstein City Hall.

A Hearing to determine if a dog is to be deemed vicious will be held on Monday, March 12th, 5:30 p.m., at City Hall.

On Tuesday, March 13th, Jason Bennett, Continental Western Insurance, will review all facilities and equipment to confirm the City is adequately insured.

Bridget Durst, Iowa DNR, and Hannah Vorrie, Urban Conservationist, will tour Holstein and give recommendations for urban conservation. The Source Water Protection Plan meeting will be held that evening 6:00 p.m., at Stubbs Memorial Library.

Community Center Report

Spring Soccer–Eighty-six participants–Total Income: \$1,290.

Concessions–Total Income: \$107.81.

Summer Ball–Registrations are due March 1.

St. Patrick 5K–Thursday, March 15th, 5:30 p.m.

Public Works Report

Public Works Director Niemeier presented a bid from ACCO to do necessary patching at the swimming pool. The cost is not to exceed \$6,000. Niemeier recommends this be done before the swimming season begins, if possible. The Council directed Niemeier to proceed with the repairs. The 2018 Ford Flatbed has arrived.

Taxi Report

Totals for February, 2018–257 rides, 736 stops, 20 days of driving. This represents 12 less rides and 47 more stops than February 2017.

National League of Cities' Service Line Warranty Program

Ashley Shiwarski, representing the National League of Cities' Service Line Warranty Program, presented a voluntary insurance program for residents to purchase coverage for their water lines, sewer lines and interior plumbing. The Council asked that the Marketing Agreement between the City of Holstein and Utility Service Partners, Inc. be placed on the March 12th Meeting Agenda.

Requiring Garbage Trucks to Drive on Hard Surfaces Only

Public Works Director Niemeier made a recommendation to require garbage trucks to drive on, where available, hard surfaces only. This is in an effort to preserve the condition of the alleys and would be a cost savings to the City.

Niemeier spoke with Billy Carnine, Holstein Sanitation Inc., and they are willing to accommodate this change, as long as it becomes a permanent change. Motion by Wellendorf, second by Regennitter to impose an embargo on use of the alleys and only allow garbage trucks to drive on hard surfaces where available. Aye: All. Motion Carried.

Hire Swimming Pool Manager

Motion by Regennitter, second by Gross to hire Donna Bremer as Swimming Pool Manager for the 2018 pool season. Aye: All. Motion Carried.

Lot Rebate Request–The Properties LLC

The Properties LLC purchased Lot 7 on Benning Drive on April 3, 2017. Construction has met substantial completion requirements. Motion by Gross, second by Gebers to approve the lot rebate request by The Properties LLC in the amount of \$5,000. Aye: All. Motion Carried.

Resolution 2018-09 Sale of Lot 22, Block 1 East Ridge Addition

Roger and Jean Susie wish to purchase Lot 22 in the East Ridge Addition for the sum of \$14,899 and other valuable consideration. Motion by Wellendorf, second by Regennitter to approve Resolution 2018-09 A Resolution Regarding the Sale of Real Property Owned by the Incorporated City of Holstein, Iowa, Lot 22, Block 1, and East Ridge Addition. Aye: Gross, Regennitter, Stevenson, Wellendorf and Gebers. Motion Carried.

Long Lines Franchise Agreement

City Administrator Hanson presented a list of changes to the Long Lines Franchise Agreement suggested by City Attorney Cosgrove. It was decided the Utility Committee, comprised of Council Members Gross and Regennitter, will negotiate the terms of the Long Lines Franchise Agreement.

Hazardous Building–125 N. Main St.

There is no new information regarding this matter.

Other Business

There was no other business.

Claims

Motion by Wellendorf, second by Gross to approve payment of the bills. Aye: All. Motion Carried.

Adjourn

Motion by Regennitter, second by Gebers to adjourn. Aye: All. Motion Carried.

Meeting adjourned at 6:59 p.m.

Connie Ludvigson, Mayor

ATTEST:

Katherine Hanson, City Administrator

**CITY OF HOLSTEIN CLAIMS
2-7 to 3-6-18**

A-1 Plumbing & Heating, Lohff-Schumann Supplies	\$199.91
Advanced Systems Inc., CC Copier 2/12-3/11/18	12.54
Dennis Albers, Reimb. Self Ins.	107.71
Alliance Connect, Web Hosting	8.99
Amy Yockey, Logo-2018 Ford Flatbed	172.00
Libby Bagenstos, Reimb. Self Ins.	403.10
Bagenstos Libby- HSA, HSA- Pre-Tax	100.00
Baker & Taylor, Books Library	324.83
Buena Vista County EMS, Train-Fraser/J Georg/T. Georg	150.00
Buena Vista Reg. Med Center, Paramedic Assist.	100.00
Casey's General Stores, Vehicle Expense	341.51
Cherokee Regional Med. Cntr., Paramedic Assist.	133.00
Correctionville Building, Shop Building Supplies	107.23
DBA Cosgrove Law Firm, Legal Services	4,940.80
Counsel, Library Copier Contract	33.53
Delta Dental of Iowa, Dental Ins.	87.12
Dollar General, Bldg./ Maintenance Supplies	13.25
Emergency Medical Products, Ambulance Supplies	284.88
EMS Billing Services, Amb. Claims Filing Fees	679.65
Feld Fire, Class A Foam	151.00
Frontier Communications, Telephone	719.41
Gary Gebers, Mailbox Replacement	37.43
GIS Benefits, Life Insurance	95.04
Hach Company, Water Chemicals	990.09
Katherine Hanson, Reimb. Self Ins.	67.49
Holstein Electric Ltd., Water Tower Heater	1,616.88

Holstein Manufacturing, 2018 Ford Flatbed	30.50	Supplies	27.12
DBA Holstein Sanitation Inc., February Refuse Contract	10,854.00	One Office Solution, Office Supplies	13.50
Holstein Super Market, Rec. Concessions	167.68	Peterbilt of Sioux City, 2008 Peterbilt Repair	1,279.99
Holstein Travel Center, Vehicle Exp.	486.91	Quality Pump & Control, Lagoon Pump Contact Parts-2	1,744.07
la. Assoc. of Municipal Utl., '18-19 Water Member Dues	646.72	Rex Reisdorph, Hose Hse. Maintenance	40.00
la. Dept. of Public Health, Pool Registration Renewal 2018	35.00	William Riley, BB Ref. Feb. 3 rd -5 Games	75.00
Iowa Dept. Revenue, State Taxes	1,319.00	Road Machinery & Supplies, Pelican Sweeper Repair	4,213.63
IPERS, IPERS	4,270.37	Robert Shontz, Hose House Maintenance	20.00
IRS-Fed./FICA Taxes, Fed./ FICA Tax	7,034.16	Stevenson Hardware, Operating/Bldg./Maint.	349.73
Jim's Sewer Service, Fire Station	240.75	The Properties LLC, Lot 7 Rebate Benning Dr.	5,000.00
Julius Cleaners, Rug Svc. City Hall	20.70	Makenna Thomas, BB Ref. March 3-6 Games	90.00
Kay, Pam-HSA, HSA- Pre-Tax	50.00	Tiefenthaler Quality Meat, Concessions Comm. Ctr.	21.33
Alycen Knaack, BB Ref. March 3-6 Games	90.00	Tumbleweed Press Inc., Ebook Library	525.00
Leonard Renee-HSA, HSA- Pre-Tax	50.00	Subscription	525.00
Lukins Construction, Water Leak Repair/314 W. RR.	577.50	U.S. Postal Service, Ub. March 2018 Postage	211.33
Mangold Environmental T., Wastewater 24-hour Composite	42.00	Vision Service Plan, Vision Ins.	62.28
Marcus Lumber, CC- Regent Lvp. Flooring 27 Ctns.	4,830.84	Wibe & Phillips Attorneys, Legal-Falmer Nuisance	240.00
Marx Truck Trailer Sales, 2018 Flatbed Body/ Toolbox	14,796.13	Dustin Winkel, BB Ref. Feb 3 rd -5 Games	75.00
Matheson Tri-Gas Inc., Oxygen	102.00	Paid Totals	\$81,492.04
Mid-America Publishing, Legals	451.06	CITY OF HOLSTEIN REVENUES 2018 FEBRUARY	
MidAmerican Energy Co., Utilities	5,144.76	General Total	\$32,707.88
Motor Parts Sales, 2018 Ford Flatbed	299.97	Road Use Tax Total	19,625.65
Dale Nelson, Ice Melt Comm. Ctr. Reimb., Dale	21.40	Employee Benefits Total	621.16
Scott Niemeier, Reimb. Mileage IRWA Conf., Scott	229.39	Emergency Fund Total	71.48
Niemeier Scott-HSA, HSA- Pre-Tax	100.00	Urban Renewal #2 Escrow Total	2,622.13
NW Rural Electric Cooperative, Utilities	3,735.83	Ur. #5 - Housing Develop. Total	49,031.98
Office Elements, Office		Debt Service Total	5,323.72
		Water Total	18,786.82
		Cap. Projects Water Total	4,620.51
		Sewer Total	18,894.79
		Sw. Sinking/Cap. Projects Total	7,621.46
		Storm Water Utility Total	778.11
		TOTAL REVENUES	\$160,705.69

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